

Minutes ABC Committee Meeting of March 1, 2025 at 12:30- 2pm ET US

Meeting ID: 875 8291 3615

Passcode: ABC2022

Upcoming goal of the May ABC: Delegate led conference – ensuring *growth* and rotation of service strengthening meeting planning without burnout

Intro

1. Serenity Prayer -Start Recording

2. Introductions

Present: Marcus H, William G-B, Carmen B, Mary Jo, Kaz S, Dove , Jim R, Charlie

3. Readings

A. *Commitment to service*

B. *Concept III*

Group Conscience

Limit comments to 2 min

One comment per Agenda Item

Those that have not spoken are given priority

Request volunteer to act as timer

Active working Committee members discuss and vote (3 meetings in last 2 months)

4. Review and Approval of Agenda - Approved as written

5. Review and Approval of Minutes from Feb 15 - Approved as written

6. Business Agenda

1) Preparation ABC

a. Chairs, secretary and other volunteer positions

- i. As per previous vote; a request for paid position to help ABC Secretary with the minutes was sent in to the WSO Board. Requesting decision by April 4.
- ii. Chairs for ABC- No volunteers at present other than possibly Carmen and Marcus

Discussion:

We need to document what the role really entails.

Send out an email and post on Conference website about the need for volunteers.

At some point it may need to be a paid position. Show if no volunteers than ACA costs increase.

Best to use a team approach. Do you want to be on a team?

If there are 3 chairs could one serve as a Delegate while others chair.

Reach out to Intergroups for volunteers for this and other positions. Sustainability Study will need to work on some solutions to the lack of volunteers overall. Possibly targeted meetings/town halls.

Direct asks with forms to be filled out.

For a Delegate led Conference, Delegates need to participate/volunteer.

- iii. Request for paid help on ABC Binder sent in to the WSO Board as per previous vote. Requesting decision by mid-March. Mary Jo and others will help with this.

- iv. Professional Parliamentarian Presentation:

Discussion:

General agreement that the Parliamentarian give an educational presentation/class, open to all ACA Members, on existing Conference Parliamentary Procedures (OPPM and Roberts Rules).

- v. Report on outreach for volunteers; webpage, postings, emails

- vi. Approval of ABC Chair Qualifications Document
<https://acawso.slack.com/archives/G17HQ59MZ/p1740833698408109>

Motion: That we approve the ABC Chair Qualifications Document for distribution.

Passed: Unanimously, 7 Yes

- b. General communication plan-

- i. Emails
- ii. Web posting
- iii. Binder
- iv. Slack-

- 1. Passed at the 2/15/25 ABC Committee Motion: That we create 2 Delegate Channels; a 2025-2026 Delegate Information Channel and a 2025-2026 Delegate Discussion Channel.

Discussion:

It would be good to have 2025-2026 Delegate Information Channel be read only. We will check with IT because Slack may only allow 1 read only channel. Open discussion on Slack can be difficult because Slack is not really built for that and there is no ability to have a moderator.

- 2. #abc_quarterly_open_forum it's present use use? Repurpose?

3. What is purpose of delegate alumni channel?

Motion: That we remove the delegate alumni channel and the #abc_quarterly_open_forum channel.

Passed: Unanimous

We will give notice why they are being closed and make it clear that it originated with a ABC Committee motion.

c. Delegate handbook- report back and feedback

<https://acawso.slack.com/archives/G17HQ59MZ/p1740812578048829>

Motion: That the Delegate Handbook be posted on ABC Committee Slack Channel for a week open to comments if no major edits suggested it will be considered ready for use and posting.

Passed: Unanimous Consent

d. Delegate education and engagement:

Delegate Engagement Subcommittee will need to work on these items.

- i. Mock proposal
- ii. Delegate training with parliamentarian
- iii. Slack training
- iv. Buddy System-
- v. Socials/Get Togethers

2) Dates for Delegate meetings, Registration

a. First Saturday of Sept, First Saturday of Feb

Discussion: There may be a motion from Sustainability for a reduction in the number of meetings. Deciding this here may be premature. It does reflect the resources available. The dates on these are not balanced as far as time between each meeting.

Motion: to table discussion and date announcement to the next meeting.

Passed: Unanimous Consent

b. Conference Registration

3) Safety

1. Meetings- Report from Health and Safety Advisory Board

2. Slack

- a. Develop Guidelines for Participation on Delegate Channels
- b. Discussion on Moderation of Channels

Group formed to work on these items made up of Carmen, Kaz, and Mary Jo.

They will approach others, Marion and the Health and Safety Group, to possibly join them.

4) Prayer lead out in thankfulness