

Adult Children of Alcoholics World Service Organization



2004 Book of Motions

Compiled by Patricia Irelan - Assistant to Secretary, March 19, 2025

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IMPORTANT Note: Minutes and motions from Board Meetings in 2004 from January - Aug. and Oct. - Dec. are missing.

ABC - April 23, 2004

ABC Motion 2004--00: Ratification of Trustees and Officers

The ACA WSR Board of Trustees and officers were introduced and ratified by a unanimous vote.

Notable board members mentioned:

- Terri (Chairperson)
- Scott R. (Treasurer - Arizona)
- Ellie (Secretary - Illinois)
- Don (Communications Coordinator)

ABC Motion 2004--01: Website Forum Structure

Motion: To approve the structure of the forum with separate public and private areas, where public area content must be reviewed and approved before being published.

Proposed by: Don

Vote: Approved with one dissent and one abstention.

ABC Motion 2004-02: Handbook & Literature Development

Motion: To post handbook chapters on a private section of the forum for board review, with a completion goal of 18-24 months.

Discussion: Pam led the discussion on the ACA Handbook, its structure, and ongoing edits. Debate over the review process and publishing timeline.

Proposal to publish handbook chapters in private forums for review before public release.

Vote: Approved unanimously.

ABC Motion 2004-03: Sponsorship & Literature Approval (Not Approved)

Proposal from Tuesday Box Bar Group (Toronto) Debate on the necessity of sponsorship as a formal structure. Some members opposed altering traditional sponsorship models.

Motion to explore alternative sponsorship structures was **blocked** by one member, preventing a final vote.

ABC Motion 2004-04: Communications & Email Response Policy

Discussion: Concerns about delayed email responses to ACA members.

Proposal to centralize email inquiries via a message board for transparency and efficiency.

Motion: To empower the Communications Committee to draft and implement a structured response policy.

Vote: Approved unanimously.

ABC Motion 2004-05: Online Meeting Development Deferred

Discussion: Consideration of developing an official ACA online meeting platform.

Concerns about funding, administrative burden, and adherence to traditions.

Ultimately, a decision to defer action until resources are available.

Motion to defer action on online meeting development was **approved** with no dissent.

September 11, 2004 - No motions

REFERENCE DOCUMENTS

Provided by Bill Dalton on March 17, 2025 4:42 PM

This is an AI compilation from transcribed audio recordings of the ABC in 2004. The text transcripts are attached as well.

Meeting Minutes - 2004 ABC Conference

Date: April 23, 2004

Time: 9:00 AM

Location:

Presiding Officer: Pam M.

1. Opening of the Meeting

Speaker 1 initiated the meeting and proposed the Serenity Prayer.

Attendees introduced themselves by first name and location.

Attendees Included:

Carol (Central Coast, CA)

Omer (Tulsa, OK)

Don C (Stanton, CA - Long Beach MWA)

Tom (Northridge, CA)

Terri H. (Sacramento, CA - Chairperson, ACA World Service)

Pam (Glendale, CA - Handbook Chair)

2. Board of Trustees Ratification

The ACA WSR Board of Trustees and officers were introduced and ratified by a unanimous vote. Notable board members mentioned:

- Terri (Chairperson)
- Scott R. (Treasurer - Arizona)
- Ellie (Secretary - Illinois)
- Don (Communications Coordinator)

3. Reports

3.1 Literature Committee Report (Carol)

Presentation on ACA literature and translations, including French and Japanese versions.

Ongoing translation efforts were discussed, but issues with quality control and accuracy were raised.

Discussion on outsourcing translations to professional services.

Motion to establish a structured translation review process, which was **conditionally approved** pending third-party validation.

4. Motions & Voting

4.1 Motion 2004-01: Website Forum Structure

Proposed by: Don

Motion: To approve the structure of the forum with separate public and private areas, where public area content must be reviewed and approved before being published.

Vote: Approved with one dissent and one abstention.

4.2 Motion 2004-02: Handbook & Literature Development

Discussion: Pam led the discussion on the ACA Handbook, its structure, and ongoing edits.

Debate over the review process and publishing timeline.

Proposal to publish handbook chapters in private forums for review before public release.

Motion: To post handbook chapters on a private section of the forum for board review, with a completion goal of 18-24 months.

Vote: Approved unanimously.

4.3 Motion 2004-03: Sponsorship & Literature Approval

Proposal from Tuesday Box Bar Group (Toronto) Debate on the necessity of sponsorship as a formal structure.

Some members opposed altering traditional sponsorship models.

Motion to explore alternative sponsorship structures was **blocked** by one member, preventing a final vote.

4.4 Motion 2004-04: Communications & Email Response Policy

Discussion: Concerns about delayed email responses to ACA members.

Proposal to centralize email inquiries via a message board for transparency and efficiency.

Motion: To empower the Communications Committee to draft and implement a structured response policy.

Vote: Approved unanimously.

4.5 Motion 2004-05: Online Meeting Development

Discussion: Consideration of developing an official ACA online meeting platform.

Concerns about funding, administrative burden, and adherence to traditions.

Ultimately, a decision to defer action until resources are available.

Motion to defer action on online meeting development was **approved** with no dissent.

5. Other Discussions & Announcements

The **marketing and publishing plan** for ACA literature was discussed.

Review of handbook editing and condensing efforts to ensure accessibility.

Establishment of a **volunteer recruitment process** to aid in handbook compilation and literature translation.

6. Closing Remarks & Adjournment

The meeting concluded with general agreements on improving committee communications and setting clear publishing deadlines.

The next steps include implementing the approved motions and continuing translation and literature reviews.

Meeting adjourned at [time not specified].

This document condenses key discussions, motions, and decisions from the provided transcripts. Let me know if you need any modifications or additional details.

6 files

[2004 ABC Tape 3 Side 2_otter_ai.txt](#)

Pascal

[2004 ABC Tape 2 Side 2_otter_ai.txt](#)

Plain Text

[2004 ABC Tape 5 Side 1_otter_ai.txt](#)

Plain Text

[2004 ABC Tape 5 Side 2_otter_ai.txt](#)

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[2004 ABC Tape 01_otter_ai.txt](#)

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[2004 ABC Tape 2 Side 1_otter_ai.txt](#)

**ACA WSO BOARD OF TRUSTEES
TELECONFERENCE AGENDA
September 11, 2004**

The teleconference access number is (217) 322-6922, pin 4222#.

Agenda Items

1. Meeting to be called to order at 11:00 a.m., PT, beginning with the serenity prayer
2. Online introductions: executive board members, remaining board members, and visitors
3. Visitors invited to share for five minutes or less
4. Approval of previous minutes
5. Old business items

Review of Previous Action Items

Everyone

1. Write a duty statement for your position as a board member, committee chairperson, or committee member. This statement is to consist of a list describing all the activities/tasks of the committee and the chairperson. **(Scott, Teri (for Chair), Don (for Database and Registration), and Josie are done.)**
2. Write a brief biographical sketch for the ComLine **(needed from Don, Clydene, and Llewellyn).**
3. Review and edit the previous months' draft board meeting minutes.
4. Prepare any motions and get them to Teri in the prior to August 1st (ASAP) for inclusion in the August 14, 2004 board meeting agenda.
5. Add your information to the confidential address list in the private area of the message board. **(Carole, Don, Teri, Pam, Omer, Tom, Scott, and Llewellyn are done)**

Action Items from the November 13, 2004 Board Meeting

Carole

1. Prepare a written Literature Committee Report for the December 13, 2004 board meeting.

Action Items from the January 10, 2004 Board Meeting

Carole

1. Prepare a written Literature Committee Report for the February 14, 2004 board meeting.

Action Items from the February 14, 2004 Board Meeting

Carole

1. Prepare a written Literature Committee Report for the March 13, 2004 board meeting.

Action Items from the April 10, 2004 Board Meeting

Carole

1. Prepare a written Literature Committee Report for the May 8, 2004 board meeting.

Action Items from the June 12, 2004 Board Meeting

Teri

1. Prepare and distribute a written Chair's Report for the July 10, 2004 board meeting.
2. Prepare and distribute a written Hospitals & Institutions Committee Report for the July 10, 2004 board meeting.
3. Let John know that Don will be picking up his ACA WSO materials.

Don

1. Go to John's house and get everything he has (paperwork and computer files) so it can go to the storeroom or to his garage.
2. Add something to the effect that the adultchildren.org site is our identity and recovery site and that the acawso.org is our service site on the primary site (adultchildren.org) and (maybe) a link to the message board. Don said he will talk to David about this and try to make it happen before next month. He will report on it next month.

3. Review the minutes and add the items discussed and decisions made at the ABC (including the Communications meeting).

Action Items from the July 10, 2004 Board Meeting

Teri

1. Prepare and distribute a written Chair's Report for the August 14, 2004 board meeting.
2. Prepare and distribute a written Hospitals & Institutions Committee Report for the August 14, 2004 board meeting.

Carole

1. Prepare and distribute a written Literature Committee Report for the August 14, 2004 board meeting.

Don

1. Prepare and distribute a written Communications Committee Report for the August 14, 2004 board meeting.

Omer

1. Prepare and distribute a written Vice Chair's Report for the August 14, 2004 board meeting.

Llewellyn

1. Prepare and distribute the previous month's draft minutes for the August 14, 2004 board meeting.

Action Items from the August 14, 2004 Board Meeting

Teri

1. Prepare and distribute a written Chair's Report for the September 11, 2004 board meeting.
2. Prepare and distribute a written Hospitals & Institutions Committee Report for the September 11, 2004 board meeting.

Scott

1. Prepare and distribute a written Treasurer's Report for the September 11, 2004 board meeting.
2. Find his old copy of the election chart.

Carole

1. Prepare and distribute a written Literature Committee Report for the September 11, 2004 board meeting.
2. Find the old disk that has all the old motions on it so they can be included in the OPPM in Appendix IV on the message board.

Josie

1. Prepare and distribute a written Outreach Committee Report for the September 11, 2004 board meeting.

Don

1. Prepare and distribute a written Communications Committee Report for the September 11, 2004 board meeting.
2. Ask John if he knows where an old copy of the election chart is when he goes to pick up John's ACA WSO materials.
3. Add a page in the public area for 'Contact the WSO Treasurer'.
4. Add a page in the private area for 'Proposed Motions'.
5. Write and submit a motion adding the Communications Committee to the OPPM.

Omer

1. Prepare and distribute a written Vice Chair's Report for the September 11, 2004 board meeting.

Llewellyn

1. Prepare and distribute the previous month's draft minutes for the September 11, 2004 board meeting.
2. Prepare and distribute draft agenda for the September 11, 2004 board meeting.

6. **New Business**

7. **Reports**

Officers

- Chair
- Vice Chair
- Secretary
- Treasurer
- Executive Committee

Committees

- Database and Registration Committee
- Hospitals and Institutions Committee
- ABC Committee
- Literature Committee
- Communications Committee
- Outreach Committee

Intergroup Reports

- Central Coast IG
- San Gabriel Valley IG *Helen_John@MSW.COM*
- LA/SFV Area IG *John@MSW.COM*
- Sacramento IG
- San Francisco IG
- Others -

3. **Announcements**

3. **Other Items**

10. **Next Board Meeting teleconference:** October 9, 2004, 11:00 a.m. (PT)

11. Adjourn by 12:30 p.m. (PT) with the serenity prayer



Budget 4th weekend in April Mailings in
 Com Lines
 So Cal Area
 proceeding line per year -ACA-
Jana ABC
Chad Arroyo Grande

ABC Confidential

Elly!