



THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER Please notify the secretary with changes, additions, or motions for this meeting.

**MONTHLY TELECONFERENCE AGENDA**

**February 11, 2023**

**2:00 PM EDT**

**18:00 UTC**

Zoom Meeting Details:	Dial
<a href="https://us02web.zoom.us/j/228809511">https://us02web.zoom.us/j/228809511</a>	US: 1-929-205-6099
Zoom ID: 228 809 511 Passcode: 90755	For Numbers Outside US: <a href="#">Outside US Phone #'s</a>

**I. Opening (Section: 20 min.)**

A. Call to Order – Open with the ACA Serenity Affirmation

B. Readings:

- a) Tradition #2: For our group purpose there is but one ultimate authority – a loving God as expressed in our group conscience. Our leaders are but trusted servants, they do not govern.
- b) Concept #2: Authority for the active maintenance of our world services is hereby delegated to the actual voice, the effective conscience for our whole fellowship.

C. Notice of Recording: Starting in January 2022, audio-only recordings of the monthly teleconference will be posted online. We ask that you remain aware of this if you choose to speak during today’s call. To protect your personal anonymity, you may participate in the guest introductions by identifying yourself using the chat function. Similarly, during guest comment periods, you may choose to submit a question via the chat function, and your first name will not be mentioned. Thank you for your cooperation.

*[Start Recording]*

D. Roll call of Board Members: Brad H., Charlie H., Dove H., Liz C., Sue V.,  
Absent: Erin D., Fredrik H. Tamara P. on leave

Quorum -

E. Meeting Support:

- a) Chair: Sue V., Chair

- b) Notetaker: Trish I./ Assistant to Board Secretary
- c) Tech Hosts: #1. Brad L. #2. Brad H.
- d) Timekeepers: Section- Dove Indiv.- Liz

F. Guest Introductions

II. **Minutes** (3 min.)

Board Teleconference Minutes LINK: [☰ 2023-01-14 Monthly Teleconference Minutes](#)

*[NOTE: Please send any corrections to the minutes to the Secretary prior to the meeting at [Secretary@acawso.org](mailto:Secretary@acawso.org)]*

**Motion:** To approve the minutes of the January 14, 2023 Teleconference Board Meeting (Brad H.)

**Second:**

**Decision:**

III. **Executive Reports** (Section: 10 min.)

A. [Board Report](#): Sue V. (3 min.)

B. [Treasurer's Report | ACA WSO](#): Fredrik H. (4 min.)

- *[Note: the financial reports presented are for the month two months prior to current month]*

C. [WSO Office | ACA WSO](#): Bill D. (3 min.)

D. Guest Questions/Comments (Section: 5 minutes; Individual: 1-1.5 min. for each Q & each A)

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IV. **Committee Reports**

*(All reports can be found on the business website at: [ACA WSO | Adult Children of Alcoholics World Service Organization](#) - see links below for specific reports)*

Business Operations (Collaboration Committee) (Section: 9 min. and reports are 3 min./each)

A. [Publishing Committee | ACA WSO](#): Sue V.

B. [Finance Committee | ACA WSO](#): Lucia S.

C. [IT Committee | ACA WSO](#): Brad L.

Board, Staff and Guest Questions/Comments (Section: 8 min.; Individual: 1-1.5 min. for each Q & A)

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Fellowship & Public Engagement (Collaboration Committee)(Section: 15 min.; reports are 3 min./each)

A. [Member Services | ACA WSO](#) : Dove H.

B. [Safety Resources Committee | ACA WSO](#): Dove H. and Rich R.

C. [Public Services | ACA WSO](#) (includes H-and-I Committee): Rich R. and Jim B.

D. [European Committee | ACA WSO](#): Fredrik H.

- E. [Global Members Committee | ACA WSO](#): Sue V.

Board, Staff and Guest Questions/Comments (Section: 8 min.; Individual: 1-1.5 min. each Q & each A)



**Promise 7 Break** (5 min.)

**Break** (5 min.)

Policy & Structure (Collaboration Committee) (Section: 21 min.; reports are 3 min./each)

- A. [ABC AWC Committee | ACA WSO](#): Liz C.
- B. [ABC Proposals & Ballot Prep | ACA WSO](#): Jim R.
- C. [Nominating Committee | ACA WSO](#): Denise R.
- D. [Volunteer Resource Committee](#): Jim R.
- E. [OPPM | ACA WSO](#): Mary Jo
- F. [Archives | ACA WSO](#): Alisha
- G. [Concept 2 & 6 Study](#):

Content Development (Collaboration Committee) (Section 3 min./each)

- A. [Literature Committee | ACA WSO](#): Christine B.

Board, Staff and Guest Questions/Comments (Section: 8 min.; Individual: 1-1.5 min. each Q & each A)



**V. Motions read into the Record** (Section 5 min.)

- A. Motion passed at the Executive Committee Meeting on January 19, 2023

**Motion:** To approve the expenditure of the funds for a quote for approximately \$6,168 to a vendor to: 1) convert the Russian “Big Red Book” (BRB) file from Quarkxpress to Adobe InDesign, 2) insert it into a custom template that conforms to the WSO BRB print layout, and 3) output the InDesign file to a pdf file and convert it into ePub 3 file. (Sue V.)

**Background:** Due to updates to the BRB over the last several years WSO needs to update the Russian BRB contents. The Russian fellowship has told WSO there has been a shortage of books in Russia for over a year and they really need this book as soon as possible. The WSO does not have a file that it can update to provide this book in an efficient or timely manner. Therefore a print ready file and an ePub file need to be created. This quote will deliver those files to WSO in a timely manner. The Business Operations collaboration committee supports the approval of this motion.

**Second:** Fredrik H.

**Decision:** Motion passed unanimously.

- B. Motions passed at a Board Working Session on January 26, 2023

1. **Motion:** For the 2023 calendar year, the ABC is scheduled for May 6 and 7, and the AWC will be held on the weekend of September 23 and 24. (Liz C.)

**Second:** Charlie H.

**Decision:** Motion passed unanimously. Fredrik H. was absent.

2. **Motion:** For the board to accept the suggested dates provided by the ABC/AWC Committee of August 5 and November 4 for a Quarterly Delegates Meeting in 2023, following the February 18 Quarterly Delegate meeting (QDM). These dates will be voted on by delegates at the February 18 QDM too. (Liz C.)

**Second:** Charlie H.

**Decision:** Motion passed unanimously. Fredrik is absent.

C. Motions passed via Specific Concurrence (SC) (*A Specific Concurrence is an electronic vote and is often considered time sensitive and/or has previously been discussed during Working Sessions*)

**Motion:** To delay Ballot-related dates for 2023 ABC to the following:

- Translations are due to Ballot Prep Committee (BPC) - January 10 (from December 31)
- Publication of the Ballot that contains the 2023 Proposals – January 18 (from January 8)
- Close of Ballot voting - April 10 (from March 31)
- Publication of Ballot results – April 13 (from April 10)

(Tamara P.)

**Second:** Sue V.

**Decision:** Motion passed unanimously on January 5, 2023.

D. Staff and Guest Comments (Section: 5 min.; Individual: 1-1.5 min. for each Q & each A)

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## VI. Closing Activities (Section: 5 min.)

A. Announcements

- Next WSO Board Teleconference Meeting is on March 11, at 2:00pm ET.

B. Motion to Adjourn Meeting:

C. Closing Serenity Prayer

## APPENDIX