

# Welcome to Delegate Training

2022 Virtual ABC  
Updated 4/10/22 after training session



# ACA Serenity Prayer

Grant me the serenity,  
to accept the people I cannot change,  
the courage to change the one I can,  
and the wisdom to know that one is me.

# Suggested Commitment to Service

## **ACA Suggested Commitment to Service from page 601 of the ACA Fellowship Text:**

I perform service so that my program will be available for myself, and through those efforts, others may benefit. I will perform service and practice my recovery by:

1. Affirming that the true power of our program rests in the membership of the meetings and is expressed through our Higher Power and through group conscience.
2. Confirming that our process is one of inclusion and not exclusion; showing special sensitivity to the viewpoint of the minority in the process of formulating the group conscience so that any decision is reflective of the spirit of the group and not merely the vote of the majority.

3.Placing principles before personalities.

4.Keeping myself fit for service by working my recovery as a member of the program.

5.Striving to facilitate the sharing of experience, strength, and hope at all levels: meetings, Intergroups, Regional committees<sup>1</sup>, service boards, and World Services.

6.Accepting the different forms and levels of service and allowing those around me to each function according to their own abilities.

<sup>1</sup>Regions

7. Remaining willing to forgive myself and others for not performing perfectly.
8. Being willing to surrender the position in which I serve in the interest of unity and to provide the opportunity for others to serve; to avoid problems of money, property, and prestige; and to avoid losing my own recovery through the use of service to act out my old behavior, especially in taking care of others, controlling, rescuing, being a victim, etc.
9. Remembering I am a trusted servant; I do not govern.

# Introductions

- ❑ Naming Convention - Activity
- ❑ Presenters (Host/Co-Hosts)
- ❑ Delegates (Participants)
- ❑ Please include the following when introducing yourself:
  - ✓ Your First Name
  - ✓ Where you are from & the group you represent
  - ✓ Are you a first time Delegate to the ACA ABC?
  - ✓ Have you attended an ACA ABC before?

for training purposes, this session will be recorded

# Today's Agenda

## **From IT Support:**

- An overview of the Zoom Meeting
- Zoom link for the ABC

## **From the Delegate Engagement Sub-Committee:**

- Review the participation protocol at the ABC
- Provide general information for delegates
- Delegate preparation & resources
- ABC Information
- Important dates for Delegates
- Questions & Answers

# IT Support

- Zoom Overview
  - Zoom version 5.5 or later required
  - Registration – available until April 30<sup>th</sup>
  - Reactions (raise hand, yes, no)
  - Chat – only to designated service roles
- Polling & voting

# Participation Protocol

- Levels of Access: Host/Co-Hosts vs. Participants
  - Review of reactions/non-verbal feedback
- Video is optional<sup>2</sup>

<sup>2</sup> please turn your video off if you will be moving around



yes



go faster



no



go slower



**Raise Hand**

# Where the Delegate Fits within the ACA Organization



Meetings, Intergroups,  
& Regions

Delegates

WSO

# General Delegate Information

- The role of an ABC Delegate
- The Delegates' Term of Service
- The Twelve Concepts for ACA World Service and The Twelve Traditions of ACA

# Delegate Preparation

✓ **ACA Delegate Training Website** <https://acawso.org/category/delegate-training/>

- ACA Delegate Handbook
- Training Session Recordings

✓ **2021 ABC Minutes** and recordings:

<https://acawso.org/2021/07/14/minutes-from-the-2021-aca-annual-business-conference/>


✓ **OPPM** – Operating Policy & Procedure Manual: **ABC Sections XIX & XX**

<https://acawso.org/wp-content/uploads/2020/09/wso-oppm-current.pdf>

✓ **ABC Binder** will be available in late April, please read prior to the ABC

# Delegate Resources

## ✓ Slack.com:

-  2022\_abc\_delegates
  - locked channel
- #2022\_abc\_delegate\_engagement
  - open channel

## ✓ Delegate Engagement Sub-Committee(DESC) Contact:

- [dtsc@acawso.org](mailto:dtsc@acawso.org)

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## ✓ Buddy System

# ABC Information

- Roles at the ABC: *Conference Chair Team, Secretary, Parliamentarian Board Members, Delegates, IT Support*
- The ABC Agenda
- Voting Procedures
  - Polling
  - Global Worldwide Voting

# Ballot Proposals

## Initial Assessment

- Submitters present proposal (3 minutes)
- 30 minutes of discussion by Delegates

# Ballot Proposals: Identifying General Direction

- Poll
  - A.Support proposal and craft a motion
  - B.More information - in-depth study (NA if proposal is for a study)
  - C.Delegate to WSO Board of Trustees
  - D.Do not support
- 60% for any option – move to crafting a motion
- Less than 60% for each option – remove least popular option
- New poll and repeat until only 2 options remain
- Majority between last 2 Options carries

# Crafting a Motion

- Supporters of proposal submit a written motion
- Delegates submit alternative written motions
  - Option A time limit is 10 minutes
  - Option B or C time limit is 5 minutes
- Discussion of alternative motions limited to 15 minutes
- Poll to select among alternative motions or no motion
  - 60% for any motion - move to worldwide voting
  - Less than 60% for any motion - remove least popular motions and poll again
  - Majority decides between last two motions

# Combined Proposals

- ABC AWC Committee may group related proposals
- Committee explains how proposals are related
- Submitters present each proposal (3 minutes each)
- Discussion of proposals by Delegates (30 minutes)

# Combined Proposals

- Poll
  - A. Support Proposal X and craft a motion
  - B. Support Proposal Y and craft a motion
  - C. Support Proposal Z and craft a motion
  - D. More info; in-depth study (N/A if proposal is for a study)
  - E. Delegate to WSO Board of Trustees
  - F. Do not support any of these proposals
- 60% for any option – move to crafting a motion
- Less than 60% for each motion – remove least popular options
- New poll and repeat until only 2 Options remain
- Majority between last 2 Options decides
- If Option F is selected, all proposals fail

# Ratifications (Day 1)

- Introduction of each Board Trustee
- Q&A of each Trustee by Delegates (time permitting)
- Board Motions
  - Board's strategic agenda
  - Other initiatives

# Worldwide Online Voting (Day 1)

- Email sent to each registered Delegate within 2 hours
- List of issues to be voted on
  - Motions on Ballot Proposals
  - Board Trustees for ratification
- Web page posting of issues for access by Delegates
  - Brief summary of main arguments, pro and con
  - Audio recordings of Delegate discussions
- Voting hours announced and posted
- Vote results posted at beginning of Day 2

# Minority Opinion/Requests for Revote (Day 2)

- ABC Chair announces each voting result
- Floor opens for Delegates in minority to request revote
  - Each of 3 Delegates may speak for 1 minute
  - ABC Chair may recognize additional speakers
  - Board Trustee may speak if ratification revote requested
- Poll
  - In favor of revote
  - Oppose revote
- Revote by worldwide online voting if favored by more than 40%

# Floor Motions

- Floor motions will be submitted to the secretary by end of Day 1
- Day 2, ABC Chair opens floor for time-sensitive motions
- Delegates present floor motions
- Poll on each motion
  - Motion is time-sensitive and should be considered
  - Motion is not time-sensitive and should not be considered
- 60% approval of time-sensitive issues go to Crafting a Motion
- Crafting a Motion follows same process as for Ballot Proposals
- Motions receiving 60% approval in poll goes to worldwide online voting

# Decision on 3rd Day of Conference (Day 2)

- ABC Chair will announce and explain need for 3rd day
- Poll
  - Support 3rd day on Saturday, June 11
  - Support partial day on Sunday, May 8
  - Support ending conference on May 7
- 50% or more for any Option carries
- Less than 50% for all Options
  - Remove least popular Option
  - Repeat polling with remaining 2 Options
- Majority vote carries

# Minority Opinion on Floor Motions (Day 2)

- If Delegates elect to end conference on May 7
  - Chair asks for minority requests for revote on floor motions
  - Poll results of more than 40% for revote go to worldwide vote
  - Motions favored by less than 60% in worldwide vote referred to the Board of Trustees

# Committee Reports (Day 2)

- Committee reports identify Chair and Goals
- ABC Chair opens floor for challenges
- If no challenges, Chair and Goals are ratified
- If challenged, minority opinions welcomed after all reports completed
  - Up to 3 speakers may speak for 1 minute
  - The Committee Chair may reply for 1 minute

# Committee Reports (Day 2)

- Poll
  - Support challenge
  - Oppose challenge
- If challenge receives 40% or less of poll support, ratification is approved
- If challenge receives more than 40% of poll support, immediate ratification vote is taken (not worldwide voting)
  - Majority approval of ratification carries
  - Majority opposition to ratification carries

# Worldwide Online Voting (Day 2)

- Email sent to each registered Delegate within 2 hours
- List of issues to be voted on
  - Minority Opinions on Ballot Proposals
  - Minority Opinions on Board Trustees for ratification
  - Floor Motions
  - Minority Opinions on Floor Motions (if ABC ends May 7)
- Web page posting of issues for access by Delegates
  - Brief summary of main arguments, pro and con
  - Audio recordings of Delegate discussions
- Voting hours announced and posted
- Vote results posted at beginning of Day 3 or after ABC closes

# Important Events For Delegates

## **Training Sessions:**

- Sunday April 10 @ 1pm Eastern
- Saturday April 23 @11pm Eastern

## **Annual Business Conference:**

Friday May 6<sup>th</sup> from 9am to 6pm Eastern

Saturday May 7<sup>th</sup> from 9am to 6pm Eastern



# **Additional Questions & Answers**

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