

HR Committee Report Oct. 2021

2nd and 4th Tuesdays of the month at 4 p.m. Eastern.

<https://us02web.zoom.us/j/84889018373>

Chair- Rich R,

Board liaison- Jasmina T,

Regular members - Charlie H, Carole C

The HR ad hoc Committee came into existence in March 2020 with the goals of compiling the ACAWSO HR Handbook and to address HR issues within ACAWSO. The HR Handbook was adopted unanimously by the board of trustees on 12/3/20. The HR Handbook has been sent to all employees and the board of trustees.

The HR ad hoc committee became a full-time committee in April 2021.

Paychex is the HR company we used to establish our ACA HR handbook. If you have questions about the handbook, or other HR questions, send them to me at: [hr@acawso.org](mailto:hr@acawso.org) and I will try to answer them, or I will ask our Paychex representative.

Currently, we are trying to combine our HR and payroll services into one company.

We have met with our current HR company, Paychex, and have a list of services and prices. We have a meeting scheduled with ADP to get their services and prices and then we will compare the two. Rich R. is stepping down as HR chair on Dec.1st 2021. If you are in service in the HR committee please contact me, Rich R. at [hr@acawso.org](mailto:hr@acawso.org)

The HR Committee consists of board members and fellowship members. We meet on the second and fourth Tuesdays of the month at 4 p.m. Eastern.

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