

## ACA ARCHIVES COMMITTEE TELECONFERENCE REPORT

November 13, 2021

*Working to come up with a regular meeting time.*

**Chair:** Marcia J. Iowa USA  
[archives@adultchildren.org](mailto:archives@adultchildren.org)

**Vice-Chair:** None

**Board Liaison:** Charlie H. Virginia  
[chair@adultchildren.org](mailto:chair@adultchildren.org)

- Ana M. CT USA
- Ingrid D., NY USA
- Kathleen S., CA USA
- Sally P. CT USA
- Erin L., CA USA
- Kadri Liisa M., Estonia
- Laura L., CA USA

### **Goal 1: Gather and process documents and recordings.**

**Objective 1:** Scan all documents in our possession.

**Objective 2:** Sort and process all documents and recordings in our possession.

**Objective 3:** Continue search for missing documents and recordings.

### **Goal 2: Gather and Process Oral Histories**

**Objective 1:** Make a list of those we wish to interview.

**Objective 2:** Conduct as many preliminary oral history interviews as possible.

### **Goal 3: Make archival materials available to the fellowship.**

**Objective 1:** Find a platform to use in the creation of the ACA Archival Library

**Objective 2:** Decide on a method to catalog materials for the ACA Archival Library.

Scanning should be finished on our archival documents by the end of November. Bill D. contacted ARC to check on progress. *(Goal 1)*

Gloria picked up a box of archival materials donated by a former member. *(Goal 1)*

The search goes on for a cataloging platform to keep the records of our archives and make them available to the fellowship. Comparisons have been made between Preservica, Re: discovery Elements, and Past Perfect. Past Perfect has been eliminated and a closer comparison with Preservica and Re: discovery Elements will commence, with the input of Brad L., chair of the IT Committee. *(Goal 3)*

The budget for 2022 has been submitted to the Finance Committee.