



**Adult Children of Alcoholic and Dysfunctional Families
World Service Organization**

1458 E. 33rd Street, Signal Hill, CA 90755

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**MONTHLY TELECONFERENCE AGENDA
September 11, 2021 2PM Eastern**

THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER
Please notify the secretary with changes, additions, or motions for this meeting.

Zoom Meeting ID: 228-809-511, PWD: 90755

Zoom Meeting Details:	Dial US	Dial International
Zoom ID: 228 809 511 Passcode: 90755	US: +1-669-90-06833 (San Jose) US: 1-929-205-6099 (New York)	Zoom International Dial-in Numbers ● DEN: +45 89 88 37 88 ● SWE: +46 8 4468 2488 +46 8 4468 6646 ● Full list of international Numbers https://zoom.us/j/228809511?pwd=90755

- A. Call to Order – Open with the ACA Serenity Prayer
- B. Roll Call of Board Members – Bill D, Charlie H, Erin D, Fredrik H, Jasmina T, Jim B, Justine F, Liz C, Sharon F, Sue V, Tamara P
- C. Quorum
- D. Guest Introductions
- E. Tradition Nine – ACA, as such, ought never be organized, but we may create service boards or committees directly responsible to those they serve.
- F. Minutes:
 1. (Sharon F) Motion to approve the August 14, 2021 Teleconference Minutes
Second:
Discussion:
Decision:

G. Chair Report – Charlie H

H. Treasurer's Report – TBD <https://acawso.org/category/treasurer-reports/>

I. Committee Reports: All reports can be found on the business website: <http://acawso.org>

1. Executive Committee: Sharon F <https://acawso.org/category/executive-committee/>
Expenditure Approval Motions (All in favor):
 - a. **Motion:** Approve To approve the one-time purchase of Publisher Rocket software in the amount of \$97.
 - b. **Motion:** Approve a free, commemorative copy of the Loving Parent Guidebook be sent to 18 volunteers who played a significant role in writing, editing and/or designing the book, at an estimated cost of \$192, which includes cost and shipping.
 - c. **Motion:** Approve the reprint of 7,500 hard cover Strengthening My Recovery daily meditation books from Sheridan printers.
2. Archive Committee: Marcia J <https://acawso.org/category/archives/>
3. Ad hoc Committee for Representation, Equity, and Accessibility: Joe H <https://acawso.org/category/representation-equity-accessibility/>
4. European Committee: Fredrik <https://acawso.org/category/european-connection/>
5. Finance Committee: TBD <https://acawso.org/category/finance/>
6. Global Members Committee - Sue V - <https://acawso.org/category/global-members/>
7. Information Technology (IT) Committee: Brad L <https://acawso.org/category/information-technology/>
8. Literature Committee: Christine B <https://acawso.org/category/literature-committee/>
9. Member Services Committee: Sarah O <https://acawso.org/category/member-services/>
10. Public Services Committee with H&I: Jim B, Rich R <https://acawso.org/category/public-information/> and <https://acawso.org/category/h-and-i-committee/>
11. Publishing Committee - Sue V <https://acawso.org/category/publishing-committee/>
12. HR Committee Rich R <https://acawso.org/category/human-resources/>
13. WSO Office: Nick C <https://acawso.org/category/wso-office/>

14. DCOC: Bill D <https://acawso.org/category/dist-ctr-oversight/>
15. Service Network Committee: Sharon F, Board Liaison
<https://acawso.org/category/service-network-committee/>
16. ABC AWC Committee: Liz C, Karin S <https://acawso.org/category/abc-committee/>
17. Ballot Prep Committee: Jim B <https://acawso.org/category/ballot-prep/>
18. OPKM Committee: Kelle J <https://acawso.org/category/opkm/>
19. Ad Hoc Committee on Meeting and Service Safety – Rich R, Delinda H
<https://acawso.org/category/ad-hoc-meeting-and-service-safety-committee/>
20. Nominating Committee: Denise <https://acawso.org/category/nominating-committee/>

J. Motions passed at a Board Working Session August 12, 2021

1. **Motion:** Accept Justine's resignation as Treasurer. (Charlie)
Second: Sharon F
Decision: All in favor (Justine Abstained)
2. **Motion:** Accept Fredrik H's resignation as Secretary. (Charlie)
Second: Sharon F
Decision: All in favor (Fredrik Abstained)
3. **Motion:** Elect Fredrik H. as Treasurer. (Charlie)
Second: Sharon F
Decision: All in favor (Fredrik Abstained)
4. **Motion:** Elect Sharon as acting Secretary until November 2021. (Charlie)
Second: Bill D.
Result: All in favor (Sharon Abstained)

K. Motions passed at a Board Working Session August 26, 2021

1. **Motion:** Approve up to \$3,000 for scanning of archival documents in Signal Hill by ARC Document Solutions. (Charlie H.)
Second: Bill D.
Background: Archives Committee gathered quotes from 3 different companies. The services offered by ARC best met the needs of archives for ACA.

Decision: Motion passed unanimously (Absent: Jasmina T, Jim B, and Tamara P)

L. Motions passed via Specific Concurrence (SC) during August 2021.

(A Specific Concurrence is an electronic vote and is often considered time sensitive and/or has previously been discussed during Working Sessions).

1. **Motion:** All future pay raises will take effect at the start of the next pay period, unless specified otherwise by the board. (Jasmina T)

Second: Bill D.

Background: In the past, some special worker's pay raises were approved as "effective immediately". When this occurred in the middle of a pay period, it created problems from an accounting and/or logistical point of view. This motion hopes to remedy such future issues.

Decision: All in favor

2. **Motion:** To accept the recommendation from the ABC/AWC Committee that the recordings of the 2021 AWC be made available to the Fellowship, at no cost, on WSO websites. (Sharon F)

Second: Jim B

Background: Participation in the 2021 Virtual AWC was free; therefore, no additional cost was incurred for producing the audio recordings. A link to the WSO 7th Tradition page will be provided with recordings for fellow travelers to make voluntary contributions.

Decision: All in favor

3. **Motion:** Change the ABC ballot proposal due date and process, in OPPM section XX as follows:

- i. Timing: ACA groups must submit proposed ballot measures to WSO by September 30. No new ballot proposals will be accepted after this deadline.
- ii. Process:
 1. During the month of October groups will have an opportunity to work with BPC and relevant WSO committees to modify proposal language. Groups with similar proposals can be given the opportunity to work together if they wish.
 2. Groups must submit their final proposal by October 31.

(Liz C.)

Second: Jim B

Background: WSO is reviewing the annual calendar for ballot measure proposals to ensure that there is adequate time to organize an orderly ABC process. This proposal also adds a procedural step introducing a collaboration of the submitting groups, with BPC and WSO committees. It is the hope that this collaboration will help to bring clear concise ballots to the fellowship and avoid proposals reflecting projects already underway. The collaboration between

groups and WSO committees will increase the fellowships participation and help the committees grow. Note: this change decreases the time for groups to develop their proposals in this ABC calendar year. In the future this can be remedied by calling for proposals earlier.

Decision: All in favor

4. **Motion:** To print 3,500 English language LPG at Martin's in the UK for sales distribution to fellowships throughout Europe at a cost of 8,141 GBP (approx. \$11,325 USD). WSO will hire a carrier to act as the broker of record to clear and pay customs duties. WSO will be responsible for any fees incurred with the broker, excluding shipping. (Sharon F)

Second: Jasmina T

Background: The Publishing Committee solicited bids from 3 printers (2 in Estonia and 1 in the UK) for the initial print run of the LPG. Discussions included ramifications of Brexit, VAT registration and reporting, shipping, customs duties, and clearance of parcels at the borders.

It has been determined that VAT will apply at each border crossing from either print location. That the customs clearing and duties can be handled by the delivery carrier acting as our broker. Shipping will be about the same for many of the countries due to the proximity of the two printers to the various countries.

WSO will benefit by consolidating printing with one printer that will yield a lower per unit cost and less complicated tax filings. This will allow WSO to absorb any additional costs due to duties.

Decision: All in favor

5. **Motion:** That WSO authorize an agreement to sell 25 Loving Parent Guidebooks to the Polish Intergroup (IG #602) for 245 US dollars plus shipping with the following payment schedule:

- i. Before shipment: 122.50 US dollars
- ii. 90 days after books sent: 122.50 US dollars plus shipping cost

(Fredrik H)

Second: Sharon F

Background: The Polish Intergroup has asked to get a divided payment schedule for their order of Loving Parent Guidebook to be able to order any books.

Decision: All in favor

6. **Motion:** To approve a One-Time License to Print and Distribute 1,000 of Swedish Translated Identity Papers to the Swedish IG569(SIG). (Sue V., on behalf of Publishing Committee)

Second: Fredrik H.

Background: The Swedish IG569(SIG) will pay WSO royalties of Euros 1090 (\$1329 USD, dependent on conversion rates) and will be responsible for all printer costs. They have previously used this printer for other publications.

Decision: All in favor

7. **Motion:** That WSO authorize an agreement to sell 1,000 Loving Parent Guidebook to the Swedish national intergroup for 9,800 US dollars plus shipping with the following payment schedule:
- i. Before shipment: 2450 US dollars
 - ii. 90 days after books sent: 2,450 US dollars plus shipping cost
 - iii. 180 days after books sent: 2,450 US dollars
 - i. 270 days after books sent: 2,450 US dollars

(Fredrik H.)

Second: Sharon F

Background: The Swedish national intergroup have asked to get divided payment for their order of Loving Parent Guidebook because ACA Sweden has a strained economy and would like to apply for credit in divided payments to complete their purchase.

Decision: All in favor

M. ANNOUNCEMENTS

- **Next WSO Board Teleconference Meeting is Saturday October 9th at 2PM EDT**

N. Guest Comments

O. Motion To close

P. Closing Serenity Prayer

Q. Summary of 2021 ABC Proposals and Floor Motions (attached)

Issue	Outcome	Status
To revise or develop Amazon Kindle editions of ACA literature so that they correspond to the same page in hard copy publications	Board Motion prior to ABC	Publishing Committee is currently working to update the English BRB version, as well as add the Yellow Workbook and the new Loving Parent Guidebook to Kindle. Other publications and languages will follow.
International Literature Scholarship Fund	Board Motion prior to ABC	The 7 th Tradition page currently accepts funds for the fund. Finance Committee and Publishing have been tasked with setting up procedures for application and disbursement of those funds.
Creation of 12 Step & 12 Tradition Book (12x12 or 12x12x12 to include the Concepts)	Motion did not pass	Groups, Intergroups and/or Regions who are interested in developing this literature are welcome to submit a draft to Literature Committee. Refer to Literature Committee as well.
Creation of a pamphlet/trifold be developed to outline/describe the significant differences between the ACA fellowship and other 12-step programs.	Referred to the Board	Refer to Literature Committee for assessment

Issue	Outcome	Status
<p>We move that a new literature subcommittee begin planning a revised edition of the Big Red Book, with new testimonials and updated content, to be more inclusive of all experience of gender, sexual orientation, ethnicity, religion/spirituality, and a broader range of socio-economic and cultural backgrounds</p>	<p>Passed</p>	<p>Refer to Literature Committee</p>
<p>We propose that in future printings of Chapter 19 in the BRB, the second personal share under TRADITION THREE (p. 503) be deleted entirely</p>	<p>Passed</p>	<p>Refer to Literature Committee</p>
<p>We propose that Adult Children of Alcoholics (ACA) officially change its name to Adult Children of Alcoholics and Dysfunctional Families (ACADF). - combined with</p> <p>We propose that WSO use the acronym ACA/DF in order to include people whose parents are not alcoholics.</p>	<p>Referred to the Board</p>	<p>Refer to Executive Committee to refine the proposal - Task force to set up a series of Town Halls using KBDM to start a Fellowship Wide discussion? (Include Bill to address DBA and other issues brought forth during the ABC discussions.) Send out a multiple language survey of possible name change choices?</p>

Issue	Outcome	Status
<p>We propose that a Topic book that covers the very unique and specific challenges that ACA deals with be developed. Ideally this would be in a format that each individual topic could be read in 15 – 20 minutes, so can be used as the content of a topic meeting.</p>	<p>Referred to the Board</p>	<p>Groups, Intergroups and/or Regions who are interested in developing this literature are welcome to submit a draft to Literature Committee. Refer to Literature Committee as well.</p>
<p>We propose that WSO create an ACA app for mobile devices.</p>	<p>Referred to the Board</p>	<p>Refer to IT Committee to call for volunteers to form a group to study cost, feasibility, and scope</p>
<p>We propose that WSO assemble a committee—comprised (wholly or in part) by transgender, nonbinary, gender-fluid, and/or other gender-non-conforming ACAs—to determine whether and how to make future printings of the BRB more gender-inclusive.</p>	<p>Referred to the Board</p>	<p>Refer to Literature Committee</p>

Issue	Outcome	Status
<p>We propose that WSO produce a version of the BRB and other literature where the level of language is aimed at junior high-school level rather than university-grade English, so that the content is more easily understandable to people for whom English is a second language, rather than their mother tongue.</p>	<p>Referred to the Board</p>	<p>Refer to Literature Committee</p>
<p>Motion to approve a suggested allocation of a meeting's surplus funds be 60% to local IG, 30% to WSO, and 10% to Region.</p> <p>If the funds are coming from an IG, the suggested allocation would be 60% to WSO and 40% to the Region.</p>	<p>Delegates deemed not time-sensitive</p>	<p>Referred back to Finance Committee - Suggest seeking feedback from IGs and Regions before finalizing.</p>

Issue	Outcome	Status
<p>General idea: Policy for listing or delisting meetings from the WSO meeting list.</p>	<p>Not discussed at ABC due to specificity of floor motion and prior Board action</p>	<p>WSO began a series of “Only Meeting” Town Halls to launch a Fellowship-wide discussion the issues (safety vs exclusion) in order guide the Board in developing a Traditions-based policy on which meetings can be listed or delisted from the website.</p>
<p>We propose WSO create a working group to investigate the viability of utilizing and implementing Knowledge Based Decision Making (KBDM) in future ACA business conferences.</p>	<p>Delegates deemed not time-sensitive</p>	<p>A group is currently meeting to study KBDM. Propose that this study group be incorporated into Governance CC.</p>