

## ACA ARCHIVES COMMITTEE TELECONFERENCE REPORT

June 12, 2021

*Meetings held the first Thursday of each month at Noon Eastern*

**Chair:** Marcia J. Iowa USA  
[archives@adultchildren.org](mailto:archives@adultchildren.org)

**Vice-Chair:** None

**Board Liaison:** Charlie H. Virginia  
[chair@adultchildren.org](mailto:chair@adultchildren.org)

- Ana M. CT USA
- Ingrid D., NY USA
- Kathleen S., CA USA
- Sally P. CT USA
- Erin L., CA USA
- Kadri Liisa M., Estonia
- Laura L., CA USA

### **Goal 1: Gather and process documents and recordings.**

**Objective 1:** Scan all documents in our possession.

**Objective 2:** Sort and process all documents and recordings in our possession.

**Objective 3:** Continue search for missing documents and recordings.

### **Goal 2: Gather and Process Oral Histories**

**Objective 1:** Make a list of those we wish to interview.

**Objective 2:** Conduct as many preliminary oral history interviews as possible.

### **Goal 3: Make archival materials available to the fellowship.**

**Objective 1:** Find a platform to use in the creation of the ACA Archival Library

**Objective 2:** Decide on a method to catalog materials for the ACA Archival Library.

Three companies are preparing standardized invoices for scanning the materials at the Signal Hill Office. We will be adding ComLine material given to Laura L. by Robin R. as well. Two invoices have been returned. (Goal 1)

Contact has been made with Josie M. who is gathering materials to share. Ingrid has picked up a box of materials from a long-time member in New York. When she has the materials pertaining to the New York Intergroup, she will send the materials to Signal Hill. Contact was made with a good friend of Marty S. to see if he knew anything about the location of Marty's papers. Unfortunately, the answer was "no." (Goal 1)

Anyone having old copies of the ComLine is asked to contact Marcia to see about having copies made or sending them in to Signal Hill. (Goal 1)

Marcia talked with Brad L. about having a location for the Fellowship Archives on the new adultchildren.org website being designed, and he sees no problem with that. We would like to put archival materials on the website as soon as we have a location. This may mean we are not going to have a cataloging platform, or the complete archives at the beginning. (Goal 3)

Marcia talked with a representative from [Preservica](#), a cloud based digital preservation tool. We can use their free started to try out the platform to see if we like it. (Goal 3)

Anyone interested in participating in this committee should contact Marcia J. on Slack or at [archives@adultchildren.org](mailto:archives@adultchildren.org)