



H. Treasurer's Report – Bill D <https://acawso.org/category/treasurer-reports/>

I. Committee Reports: All reports can be found on the business website: <http://acawso.org>

1. Executive Committee: David McB <https://acawso.org/category/executive-committee/>
2. Archive Committee: Marcia J <https://acawso.org/category/archives/>
3. Ad hoc Committee for Representation, Equity, and Accessibility: John W <https://acawso.org/category/representation-equity-accessibility/>
4. European Committee: Fredrik <https://acawso.org/category/european-connection/>
5. Finance Committee: Bill D <https://acawso.org/category/finance/>
6. Hospitals and Institutions: Rich R <https://acawso.org/category/h-and-i-committee/>
7. Information Technology (IT) Committee: Brad L <https://acawso.org/category/information-technology/>
8. Literature Committee: Charlie H <https://acawso.org/category/literature-committee/>
9. Member Services Committee: Carole C <https://acawso.org/category/member-services/>
10. Public Services Committee: Jim B <https://acawso.org/category/public-information/>
11. HR Ad Hoc Committee Rich R <https://acawso.org/category/human-resources/>
12. WSO Office: Nick C <https://acawso.org/category/wso-office/>
13. DCOC: Bill D <https://acawso.org/category/dist-ctr-oversight/>
14. Service Network Committee: Jim B <https://acawso.org/category/service-network-committee/>
15. ABC AWC Committee: David McB <https://acawso.org/category/abc-committee/>
16. Delegate Training Subcommittee – Cheryl F <https://acawso.org/category/delegate-training/>
17. Ballot Prep Committee: Mary Jo <https://acawso.org/category/ballot-prep/>

18. OPPM Committee: Mary Jo <https://acawso.org/category/oppm/>

19. Ad Hoc Committee on Meeting and Service Safety – Erin D  
<https://acawso.org/category/ad-hoc-meeting-and-service-safety-committee/>

20. Nominating Committee: Greg R <https://acawso.org/category/nominating-committee/>

J. Motions passed at a Board Working Session on February 18th, 2021

1. **Motion: (David, Seconded by Sharon)** The board will contact the Nominating Committee about getting more information about the candidates and agree to not contact the candidates prior to discussing next steps with the nominating committee.

**Background** – The OPPM does not detail what the board can do to see if they have any objections to a nominee. The board has some feedback on the nomination package and would like the option of having a simple meeting with the candidates as part of the process.

**Results:** All in favor – Charlie was absent

2. **Motion: (Bill, seconded by Sharon)** - To approve the purchase of 15,000 hardcover BRB from Bang Printing for per the attached quote for a total estimated cost of \$73,866 including shipping and labelling.

**Background** – The office has recommended the purchase of 15,000 BRB due to sales trends and the on-hand inventory stock. The DCOC concurs with this recommendation. Since WSO has never ordered 15,000 BRB at once before this motion requires full board approval. We have the operating funds on hand to make this purchase.

**Results:** All in favor

K. Motions passed at the Board Working Session meeting on March 4, 2021.

1. **Motion: (Jim, David Seconded)** The board draft a letter inviting the nominating committee and the 2021 nominated candidates to an optional Meet and Greet.

**Background:** The board has had meetings with most previous candidates in the past. This has been very beneficial for both the board and the candidates. The board believes this is a valid step in the process. As the nomination process is involving and getting better each year, we suggest the Board, Nominating and OPPM Committee work together to have more explicit language about how the board can interact with nominees.

**Results:** 5 In Favor, 2 Against, 1 Abstaining

L. Motions passed via Specific Concurrence (SC) since the last Teleconference. An SC is considered time sensitive and is done electronically.

- 1) **Motion: (Sharon, seconded by Rich):** The Board approve that sections in the HR Handbook that refer to paid leave (sick, vacation, etc.) be corrected to reflect that lump sum leave is given on the employee's anniversary hire date versus at the beginning of each calendar year

**Background:** This will provide consistency throughout the handbook as well as a more equitable benefit disbursement policy.

**Results:** All in favor

- 2) **Motion(Sharon, seconded by Rich):** That WSO adopt the "Look Back" method in determining the remaining leave an EE is entitled to receive under the CFRA and update the HR Handbook to reflect this policy.

**Background:** The CFRA was recently changed to include businesses with 5 or more Eligible Employees (EE). It gives EEs up to 12 weeks of unpaid (in a 12 month period) due to COVID-19 for illness, babysitting, nursing, and many other reasons. It allows them to return to work after the leave. The State of California allows employers to "Look Back" when calculating available leave under this policy.

**Results:** All in favor

- 3) **Motion: (Jim, Seconded by Bill)** To recommend Brad L as the IT Committee Chair and Jim B as the Board Liaison to the IT Committee effective immediately

**Background:** Brad L was expected to become the IT Chair during the 2021 ABC. However, the IT Committee chair is vacant after the departure of the current chair. A detailed review of information and access levels will be completed to ensure clear roles for the IT Committee members and protection of sensitive information. Sensitive information will be handled by the Board liaison.

**Results:** All in favor

M. ANNOUNCEMENTS

- **Next WSO Board Teleconference Meeting is Saturday April 10<sup>th</sup> at 2PM EDT**
- **The ACA Annual Business Conference will be held virtually Saturday and Sunday April 24<sup>th</sup> and 25<sup>th</sup>**
- **The ACA World Convention will be held Virtually Saturday and Sunday May 1<sup>st</sup> and May 2<sup>nd</sup>**

N. Guest Comments

O. Motion To close

P. Closing Serenity Prayer