



**Adult Children of Alcoholic and Dysfunctional Families  
World Service Organization**

**1458 E. 33rd Street, Signal Hill, CA 90755**

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**MONTHLY TELECONFERENCE Minutes from  
December 12, 2020 2PM Eastern**

THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER  
Please notify the secretary with changes, additions, or motions for this meeting.

**Zoom Meeting ID: 228-809-511, PWD: 90755**

Zoom Meeting Details:	Dial US	Dial International
Zoom ID: 228 809 511 Passcode: 90755	US: +1-669-90-06833 (San Jose) US: 1-929-205-6099 (New York)	<a href="#">Zoom International Dial-in Numbers</a> <ul style="list-style-type: none"> <li>• <b>DEN: +45 89 88 37 88</b></li> <li>• <b>SWE: +46 8 4468 2488</b> <b>+46 8 4468 6646</b></li> <li>• <b>Full list of international Numbers</b> <a href="https://zoom.us/j/adSv3hv19d">https://zoom.us/j/adSv3hv19d</a></li> </ul>

A. Call to Order – Open with the ACA Serenity Prayer

B. Roll Call of Board Members – Bill D, Charlie H, David McB, Erin D, Fredrik H, Jim B, Rich R, Sharon F, Miles C (not present)

- a. Board member Miles C has recently passed. An ACA meeting will be dedicated to Miles memory. Details will be shared when they are available.

C. Quorum established

D. Guest Introductions

Aleksandra, Poland, IG, Vice Chair of translations	Alexandra, Sweden Spiritual Inclusion subcommittee and Representation, Accessibility, and Equity (REA) AdHoc	Annette, UK IG, Representation, Accessibility, and Equity (REA) Adhoc	Barbara, CA, Nominating Committee	Carol G, Monterey Bay CA, Finance Committee
Cheryl, Toronto CA, Chair of Delegate Training Subcommittee	Denise R, Alaska, Nominating Committee	Dove, Arizona, Meeting and Service Safety	Gino, Virginia, National Capital IG	Greg, Texas, Literature Committee and Chair of Nominating Committee

Jim R, NY, Ballot Prep Committee	John P, Telephone	Justine, PA IG, and NE Region	Kathy T, CA, Meeting and Service Safety, IT, Literature	Liz C, CT IG, NE Region, Global subcommittee, Literature Committee
Marcus, East Bay SF IG, Spiritual Inclusion	Mary Jo, Illinois, Chair of Ballot Prep, OPPM, IT	Nick, Operations Manager	Matt K, Wisconsin, Greater West Lakes IG, RSG, Regions	Paul M, Chapel Hill
Shirley, CA	Sue V, Toronto CA, Sponsorship committee, and Global Members	Tom A, Pittsburgh PA, Finance Committee	Marcia J, Davenport Iowa, – Archives Chair	Lucia – South Florida, WSO Controller, Finance Committee
Kelle J, Miami, OPPM, Service Network, APB, Concepts Study Group				

E. Tradition Twelve - Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.

F. Minutes:

- a. ABC 2020 Official Minutes and Recordings will be posted by year end. Summary information was available a week after the conference.
- b. (Jim B) Motion to approve the November 14th, 2020 Teleconference Minutes  
 Second: Sharon  
 Discussion: None  
 Decision: All in Favor

G. Chair Report – Charlie H

- Committees are a critical part of WSO
- The board and OPPM committee are working on the OPPM section for Committees to have clear consistent language for reporting, goals, Committee purpose, etc.
- Ensure we have a clear process to onboard new members
- Review the make up and relationship of our growing number of committees
- Please take a look at the current OPPM and join in the conversation

H. Treasurer’s Report – Bill D <https://acawso.org/category/treasurer-reports/>

- In reviewing the Balance Sheet, we can see ACA WSO ended the month with \$730,990 in Total Assets. This is an increase of \$14,396 from the previous month of \$716,593.

- Our Total Cash and Cash Equivalents (Account 1000) increased by \$30,623, while Inventory Assets (Account 1400) decreased by \$14,520. Overall, we had a net increase of Total Assets \$14,396 once we factor in the Fixed Assets.
- WSO's Total Liabilities and Equity was \$730,990 at the end of the period. This is an increase of \$14,396 from the previous month. Accounts Payable decreased \$3,868 and Other Liabilities decreased by \$535 since the prior month. Year-To-Date net income is \$111,636.
- Looking at the P&L we can see Total Income for the month was \$98,241 which was a decrease of \$3,540 (or 3%) in income from \$101,780 the month before. This is about 11.9% under our budgeted income amount of \$111,484.
- The combined Cost of Goods Sold (COGS) was \$53,914 which was less than the prior month's \$62,450 COGS due to a decrease in sales. This left WSO a Gross Profit of \$44,326 before expenses.
- Overall WSO combined Expenses were \$40,674 this month. These expenses include payroll, overhead, and operating expenses. These expenses were slightly higher than the prior month. There was an increase in Payroll costs with an offsetting decrease in accounting expenses from the prior month. After deducting the expenses from the Gross Profit WSO was left with a net income of \$3,652 for the month.
- This report that shows us how we are performing monthly compared to the approved budget. Our Total Income of \$104,014 was \$7,470 or about 7% less than what we budgeted. Book sales were down in Signal Hill and slightly higher on Amazon against the budget. The 7th Tradition Contributions exceeding Budget by approximately \$11.5K partly due to one member's donation of \$5,000 and the request for more contributions from members and groups. Traditionally end of the year giving is higher than other months of the year.
- Our expenses were 3.4% higher than budgeted, by \$1,240. Overall, for the month we under performed by \$1,459 against a Budgeted Net Income of \$12,194, resulting in an actual Net Income of \$10,735.
- If after reviewing these financial statements you have any questions, please feel free to contact me at [treasurer@adultchildren.org](mailto:treasurer@adultchildren.org) or on Slack at Bill\_D\_Treasurer.
- WSO received \$22,959 in 7th Tradition Contributions for the month from members, groups, intergroups and regions, including an individual member contribution of \$5,000. There was an increase of \$2,070 total donations from prior month. A huge thank you to those who responded to the \$7 for the 7th program which was a request for each member to give an individual contribution of \$7 as a way to help celebrate ACA's 43rd Birthday coming up in January. As always thanks to those members, groups,

Intergroups, and regions who contributed to help ACA continue to meet the growing need of the program throughout the world.

- WSO has created an electronic 7th Tradition basket using Venmo@acawso for contributions from inside the US and can still also easily accept contributions worldwide in our online shopping cart at shop.adultchildren.org. We can also accept Zelle transfers by sending them to treasurer@adultchildren.org. Please let your fellow travelers know ACA depends on contributions to fund the rapidly expanding fellowship services' needs.
- To see the 7th Tradition Contributions for the month, click the link below or go to the 7th Traditions tab in the right-side menu of the acawso.org website.

I. Committee Reports: All reports can be found on the business website: <http://acawso.org>

1. Executive Committee: David McB <https://acawso.org/category/executive-committee/>

- Review agendas for working session
- Review action for meetings in our database without contacts
- Possible best practice issues
- ABC 2021 and 2022 updates
- Review Committee Proposals
- Reviewed and Updated Motion on Committee Elections for Board review
- Action to encourage non-board member chairs
- Suggestions on Committee Reporting requirements
- Motion on Annual review of Committees and sub committees for Board review
- Discussion on Spirit of Rotation
- Suggested Service Experience and ACA experience for Committee Chairs
- Erin asked for support for the new Safety Committee
- Discussion of fiduciary responsibility for committees
- Review wording to ensure this is clear and addresses nominating structure also.
- Terms of Service discussion – 2 year terms vs 1 year terms and being able to be chair for multiple terms.
- Some concern over the quality of the recent tax filing. It had some blatant errors.
- There are some things that WSO can do to improve the process also.
- Traveler ownership – discussion
- ABC AWC updates and discussion dedicated Board review 12.10.20

2. Archive Committee: Marcia J <https://acawso.org/category/archives/>

- A number of active projects mentioned in our report
- Working more with Intergroups to help them setup Archives Committees, Sally P from CT IG is getting involved
- Meeting with IG Sub committee to do some outreach
- We have otter ai to help us transcribe audio recordings – auto transcription
- Note to Regions – Keep material for archives

3. Diversity, Inclusiveness and Accessibility Ad hoc Committee: Julianne V <https://acawso.org/category/diversity/>

- Committee voted to change its name - Representation, Equity and Accessibility Committee
- Submitted a report to the board recommending the committee be made permanent
- Adopted a 2/3 majority of votes cast procedure
- Created a purpose statement
- A Strategy and initiative working document
- Sponsored the faces of ACA speaker meeting
- New email address is [represent@acawso.org](mailto:represent@acawso.org)
- Bill asked for clarification on the term accessibility – Sharon noted things like the website usability, Meeting space setup, terms like men and women, etc.

4. European Committee: Fredrik <https://acawso.org/category/european-connection/>

- Supporting Country Translation and Publishing
- Support for the monthly meeting is growing and more countries represented
- Published recordings from the European Annual Event
- Met to discuss a possible European Region
- Elected chair and vice chair of the European Committee
- Still looking to track a WSO contribution from the Swedish IG. There is an issue with rotation of the IG treasurer.

5. Finance Committee: Bill D <https://acawso.org/category/finance/>

- The committee was joined by O&S to review the financials for October. The financials were accepted by the committee and the treasurer posted them to the acawso.org website along with a written Treasurer's Report
- Committee members continue to do research into what other fellowships' recommendations are regarding distribution percentages to IGs, Regions, and World Service. In addition, the Committee researching the maximum amounts other fellowships had contribution limits. Results are being compiled on a table as it becomes available.
- The committee is in the process of working on the 2021 budget and has sent out budget request forms to every committee and the office, with a deadline of November

15th. A couple of the Committee Budgets have not yet been received, and we will reach out to the Committee chairs. In addition, the controller is compiling a spreadsheet/file to facilitate the projections of the revenue and expense projections, as well as add in the Committees. Projections will be discussed at the Finance Committee Meeting on Dec 3rd, before presenting to the Board. Budget needs to be reviewed and approved for implementation by January 1, 2021.

- There are 2 Ballot Proposals for the 2021 ABC for which the Ballot Prop Committee has asked for the Finance Committee to add a statement about targeted contributions to an International Literature Scholarship Fund. The committee's response was sent to the Ballot Prep Committee
- Committee is in favor of establishing an International Literature Fund to be accounted for separately but in the same bank account to support countries that cannot afford literature
- The Finance Committee raised a need for WSO to have a repository for the Office and Accounting. Currently we are using Dropbox, and there needs to be a more organized efficient "Vault" for documents. The committee passed a Motion to recommend to the Board, Sharefile. (This motion was put on hold after the costs were obtained).
- The Committee is working with a volunteer on the WSO IT Committee, on a software plugin to better facilitate our 7th Tradition Contribution interface on the website and allow for better accounting reporting, GIVEWP
- The Russian Fellowship would like to set up their own legal non-profit entity. Since doing so is very costly in Russia, the Russian fellowship is requesting a period for which they would not have to pay Royalties to WSO. The Finance Committee is in process of reviewing documents to see what the financial impact would be. Also evaluating whether subsidizing an outside legal entity would be against the Traditions.
- The Finance Committee continues to compile financial policies in the creation of the first ever ACA WSO Accounting Manual
- Anyone with finance, bookkeeping, or an interest in learning more about the Finance Committee is welcome to contact me about joining. You do not have to be a CPA or even accounting professional to participate. Please email me at [treasurer@adultchildren.org](mailto:treasurer@adultchildren.org) or send a message on Slack.

6. Hospitals and Institutions: Rich R <https://acawso.org/category/h-and-i-committee/>

- We had 52 H+I requests sent out this month.
- We have finished our trifold, "ACA Info for Health Professionals." And Submitted it to the Literature committee.
- Our H+I meeting is on the first Wednesday monthly at 3pm eastern on zoom channel

7. Information Technology (IT) Committee: Sharon F <https://acawso.org/category/information-technology/>

- Hosted an initial training session for Brad and Jose, which included identifying process and software improvements

- Updating the software to support administrative access to Intergroups and Regions to assist their affiliated meetings with updating their meeting information Testing software updates for display and administrative functions
- 7th Tradition Contribution plugin - in progress
- Redesign Working Group meets on alternating Fridays at 11:30am ET. Continuing to define site goals, content, structure, user requirements, features, etc. Will be forwarding content update suggestions to committees in December
- IT Special worker plan submitted to the board

**8. Literature Committee:** Charlie H <https://acawso.org/category/literature-committee/>

- The Translation subcommittee, formerly chaired by Majbrit M. of Denmark, is being reconstituted. Dalia B. of Israel has accepted the position of chair, and Hasse O. of Denmark has accepted the position of vice chair. Continuing meetings are being held to determine and address needs of translation committees, with Sue. V., chair of the Member Services subcommittee on Global Services, and Fredrik H., chair of the European Committee participating.
- The Loving Parent Guidebook is being transmitted to the Literature Evaluation Subcommittee for a first reading by volunteers. This is an important step toward publication.
- ComLine is undergoing a reboot process. During a November meeting, Brad L. demonstrated possible new electronic delivery models that are more agile and interactive, and require less professional design, than the current PDF model. New themes for fellowship submissions also 2 were discussed. Further information on participating in this effort can be obtained by contacting Christine on Slack, or by emailing her at [literature@acawso.org](mailto:literature@acawso.org).

**9. Member Services Committee:** Sue V, Matt <https://acawso.org/category/member-services/>

- Updated Global Members Purpose Statement and 2021 Goals
- India Literature distribution is moving forward 50 Books Shipped
- South Africa is submitting a proposal for local printing
- Starting a number of Step Studies and Laundry List studies around the world
- Assisting Translations
- An English-speaking meeting in Vietnam started
- Regions Subcommittee has good support and all are welcome.

**10. Public Services Committee:** Jim B <https://acawso.org/category/public-information/>

- Public Services is a great opportunity to carry the message
- The committee is not getting a lot of support
- Jim is rotating out of chair and the position is open – Please consider getting involved

- 11. HR Ad Hoc Committee Rich R** <https://acawso.org/category/human-resources/>
- The board approved the HR ad hoc Committee in March 2020. This ad hoc committee ends in April 2021. The goal is to create an HR handbook for ACAWSO that any future board can use to help support/manage our paid employees.
  - Paychex is the HR company we are using to establish our ACA HR handbook. We meet weekly with our contact person at Paychex. These meetings started March 26th of 2020.
  - The ACAWSO HR Handbook was adopted unanimously at the last board meeting on 12/3/20.
- 12. WSO Office: Nick C** <https://acawso.org/category/wso-office/>
- Signal Hill continues to exercise caution regarding COVID. California has seen a very significant spike in cases so we will remain open and cautious.
  - One of our office staff to test positive
  - Shopify Sales of \$49,581 across a number of countries
  - Amazon US Sales Dipped a bit to about 38K, UK Sales 2,762 Pounds, CA Sales 2,039
  - 2908 Meetings (+37), 10 Meetings, 2 Regions
  - Doing a number of Amazon FBA stock movements
  - 46 Inquiries responded to from the meetings@acawso.org mailbox during the month of November, 39 Telephone inquiries answered for the Signal Hill message box.
  - MPS Stats - NOVEMBER 2020, EMAILS 612, CALLS 236, EVENT, POSTINGS 9
- 13. DCOC: Bill D** <https://acawso.org/category/dist-ctr-oversight/>
- The end of month inventory report was presented by Nick and Keara. Keara reviewed the latest physical inventory and it shows a few small discrepancies. This is the 2nd month of very good inventory numbers. Keara is working with O&S on some discrepancies that may be caused by Amazon initiated product movement.
  - Keara noted that we have about 7 months of soft cover BRBs in Signal Hill and Amazon stock. We do not have any soft covers at Bang. There is also a change to the BRB Spine so that the name Adult Children of Alcoholics and Dysfunctional Families is displayed consistently. The office will reach out to Lit Committee via Charlie and David to advise them that we plan to place an order for new BRB soft covers by the end of the year and it would be good to have the updated BRB. We need to know if the new Literature special worker can get this done
  - Business organizational assessment – Staff are participating meetings with Matt soon. It is not clear if Jeff will be attending. Most of the people the consultant planned to interview have been interviewed. A handful remain to be interviewed
  - Amazon consultant and the assessment – things are moving forward with the consultant. He presented the assessment to the committee on the Nov 25th DCOC meeting. It was a very comprehensive assessment that will guide WSO's development on the Amazon US platform over the next couple of years. It is attached to this report. In addition, the consultant and members of the committee had a separate meeting to fill out the information required by Amazon to apply for Brand Registration for our

literature Additional countries – The India intergroup shipment was sent out and has been received. Kudos to all involved in making this happen for the emerging ACA fellowship in India

**14. Service Network Committee: Jim B** <https://acawso.org/category/service-network-committee/>

- We are planning our next Town Hall (Everyone is invited) to review a section of the draft service manual, most likely the Meetings Section.
- The meetings working group is starting to meet weekly on Wednesdays to update this section on the service manual.
- The Concepts study group has drafted new material on the ACA Concepts. This is being reviewed and edited and will be included in the service manual
- The Concept Study Group will resume its study of one Concept every month, beginning with Concept 1 in January 2021. This is being announced in the Traveler and will be announced on Slack
- A number of members are working on ACA Inventory questions. These are similar to other fellowships that have inventory checklists to see how well a group or member is carrying the message. For ACA we see this as a valuable tool for individuals, groups, WSO Service Committees, Intergroups, and Regions.

**15. ABC AWC Committee: David McB** <https://acawso.org/category/abc-committee/>

- The committee has recommended that the 2021 ABC\_AWC be virtual due to Covid 19
- The committee worked with the Host committee on locations for 2022 and recommended to the Board the Hilton Financial District Hotel
- Chair working with Helms Briscoe are working on terms with the Hilton
- Chair working on Host Committee with Helms Briscoe as to their onsite evaluations
- Presentation to special meeting of Board 12.9

**16. Delegate Training Subcommittee – Cheryl F** <https://acawso.org/category/delegate-training/>

- The DTSC was able to meet four times this month for our weekly working sessions, however we were unable to meet for our November monthly meeting.
- We are making great progress with completing the ACA Delegate Handbook. Our projected deadline of November 27, 2020 was not met. We are confident we will be able to wrap up our work and submit it to the ABC Committee for feedback by our next working session on December 18, 2020.
- DTSC Members have met once in November to collaborate with Erin to work on creating a Traditions workshop. It is in the planning stages. We have a projected date of the end of January 2021 to host our first Traditions Workshop for the fellowship to attend.

- We are working on getting articles in the Traveler and ComLine

**17. Ballot Prep Committee:** Mary Jo <https://acawso.org/category/ballot-prep/>

- There will be 18 Proposals on the Ballot that will be sent to all groups on January 8<sup>th</sup>. 19 were received and one was withdrawn in favor of having an AWC Workshop or Panel Discussion.
- We collaborated with the Board on the WSO Analysis for the Proposals.
- Translations started during November and are due at the end of December.

The rest of the schedule after publication of the Ballot is as follows:

- January and February – Town Halls will be schedule for the Fellowship to review Ballot Proposals;
- Proposal Authors (Groups) will be invited to introduce their Proposals and answer questions
- February 15 – Ballot Voting Opens
- March 31st – All Ballots due

The suggested guidelines for creating the WSO Analysis for each Proposal that we wrote for Board review is on hold pending further input from the Board.

If you are interested in being part of this Committee, please email us at [BPC@adultchildren.org](mailto:BPC@adultchildren.org).

**18. OPKM Committee:** Mary Jo <https://acawso.org/category/opkm/>

- A revised version of the OPKM was uploaded to the service website in November that included a reformatting of the new Logo information in SECTION XII. ACA WSO LITERATURE as well as changes to SECTION X. COMMITTEES.
- We are finishing up suggested changes to APPENDIX I. RIGHT TO PETITION.
- We continue to work on revisions for the remainder of SECTION X. COMMITTEES.
- Changes to Appendix X. ABC MOTION PROCEDURE, INCLUDING MODIFIED ROBERT'S RULES OF ORDER are still being reviewed.

**19. Ad Hoc Committee on Meeting and Service Safety – Erin D**

<https://acawso.org/category/ad-hoc-meeting-and-service-safety-committee/>

- The committee had elections and Chair: Erin D, Vice Chair: Rich R, Secretary: Kathy T.
- Rich R and Erin D presented a Service Norms document, previously drafted as Board Norms of Conduct. It has suggested edits for revisions as Service Norms for WSO Committees, their Subcommittees and Special Project Teams. Currently five committee members will begin this work, others are welcome. Contact the MSSC at [meeting-safety@adultchildren.org](mailto:meeting-safety@adultchildren.org)

- The Virtual/Online and Phone Subcommittee has posted a variation of IT's Zoom Guide for WSO Committees. This Zoom Guide Suggestions for Meetings is posted on our webpage under Resources for Groups. Meetings will learn protocols and suggested practices for safety. A workshop of these Zoom protocols will be explored.
- A phone meeting safety policy will be discussed and reviewed at the December meeting, as well as a possible phone meeting Town Hall.
- Two types of Service Recovery Meetings were presented, one would be a registered meeting with rotating topics of The Steps, Traditions, Concepts and Commitment to Service with a short Q and A afterwards for meeting members to learn how to maintain safe, healthy meetings and business meetings. An online/virtual, monthly or bi-monthly Service Recovery Meeting for WSO Committee members, with a focus on the Traditions, Concepts and Commitment to Service is another resource. January starts are anticipated
- The Addressing Predatory Behavior Subcommittee will continue to work on and present resources to the fellowship.

**20. Nominating Committee:** Greg R <https://acawso.org/category/nominating-committee/>

- Extended the due date to Jan 15<sup>th</sup> for Board Member Nominations
- We have 3 at large applications, and 1 Region 5 application – 4 Total
- We have held the 4 initial interviews and now have a number of reference interviews
- Submitted updates to our webpage
- Requested a special edition of the Traveler
- We are still looking for a committee member outside of North America

**J. Motions passed at a Board Working Session on December 3rd, 2020**

**1. Motion: (Rich, Sharon Seconded) To approve the latest Draft of the HR Manual submitted by the HR Adhoc Committee**

**Results:** All in favor

**Background:** The HR Manual will be provided to all employees and an electronic version will be available. The manual can be updated in the future as needed.

**2. Motion: (Bill, Seconded by Miles) That the ABC Chair contact the Boca Raton Hotel about using our Deposit for an October Strategic Planning Meeting**

**Results:** All in favor

**Background:** WSO has a deposit being held by the Marriot Renaissance Hotel in Boca Raton from the 2020 ABC. Since it does not appear to be safe to hold an in person event in April of 2021, we want to see if the hotel will accommodate moving the deposit to a later event when it is safer.

3. **Note for the Record – The WSO Board held elections for its 2021-2023 executive committee officers. The results are as follows:**

- To Accept Charlie H as WSO Chair starting after the 2021 ABC for 2 years
- To Accept Jim B as WSO Treasurer starting after the 2021 ABC for 2 years
- To Accept Sharon F as WSO Vice Chair starting after the 2021 ABC for 2 years
- The Secretary position is still open at this time.

K. Motions passed via Specific Concurrence (SC) since the last Teleconference. An SC is considered time sensitive and is done electronically.

**1) Motion: (Bill, seconded by Sharon): To file form IRS 990 through O&S – our accountants**

**Results:** All in favor

**Background:** Nothing unusual with the 990 this year except that we are going to adjust the 990 to match our accounting method on our books. We have been on the accrual basis but the 990 has been prepared on the cash basis in all its prior years. Form 3115 is attached, which informs the IRS of the change. Going forward, the 990 and our books will be in alignment. Because we are a nonprofit, there is no tax impact in making this change. The filing due date is on Monday, so we will want to get this e-filed by then.

L. Guest Comments

- Kathy T – venmo is being used more and more – does WSO support this. Yes Venmo@acawso. Can this be made clearer on the websites?
- Kelle J – is the H&I trifold available as a trifold? Not yet, it needs to go through the Literature review and approval process
- Sue V – Is there going to be a virtual component for the 2022 ABC and AWC? Yes
- Jill H – Great to have ABC an AWC virtual to allow more to attend. How does the board ensure there is a distinct Diversity perspective on the WSO analysis for Ballot Proposals. The approach this year was to have as little opinion as possible, the board analysis is as minimal as possible hopefully minimizing any bias. We are open to how we can ensure this is done in the future.
- Marcus – Do we have Intergroups for online meetings? There was a virtual meeting intergroup in the past and Is not meeting now. This was before Covid. Intergroups can designate themselves as online on adultchildren.org. IG 711 is an online IG. No reason why any IG cannot support an online meeting. Intergroups are independent of WSO and any group of online meetings can form an IG for online meetings.
- Julianne V – OIAA has a great model to look at an online IG that works. When are the townhall meetings for the Ballot Proposals? They will be in January and February. Dates are not scheduled yet.

- Anette – Question on Anonymity, the 7<sup>th</sup> Tradition and Zoom meetings. Doing online contributions, and also for paying for zoom. The 7<sup>th</sup> Tradition is way down in the UK groups. WSO gets a number of checks and online contributions today. We do not share that information. Anette noted the anonymity is the biggest issue. This will require some additional
- Marcia J – the same issue came up in their group. The group has updated their script to allow members a number of ways to practice the 7<sup>th</sup> tradition. It is a personal decision to contribute or not to respect your anonymity. Cashapp was mentioned as a possible way
- Sue V – Toronto offers a way to make an anonymous contribution to the bank, and a special email from interact
- Sue V – noted the issue with time of the MSC meeting for Global Members and asked to ensure that all timezones can make it. A special request from Australia.

#### M. ANNOUNCEMENTS

Next WSO Board Teleconference Meeting is Saturday January 9<sup>th</sup> at 2PM Eastern  
 There is a 7\$ for the 7<sup>th</sup> Tradition being announced in the Traveler for ACA's Birthday.

#### N. Motions passed from the 2020 ABC

Motion	Status
<p><b>Proposal 3</b> - The ACA Preamble will be sent back to the Service Network with comments so they can make updates and get more fellowship feedback. The passed motion is to send the Preamble back to the Service Network Committee for wordsmithing, with our workgroup's thoughts.</p>	<p>The Service Network Committee has created 3 new drafts for the preamble that have been provided to the Literature committee.</p>
<p><b>Motion from Proposal 8</b>          We move that we direct the literature committee to create educational resource(s) that assist adult children with establishing healthy safe boundaries.</p>	<p>A Literature subcommittee has bene formed.</p>
<p><b>Motion from Proposal 10</b> - Passed          We propose that . . . the WSO create a daily reparenting reader similar in structure to the Strengthening My Recovery (SMR) daily reader. Reparenting tips, meditations, etc. would draw from the forthcoming Loving Parent Guidebook, the Big Red Book, other ACA literature, including new material, and ACA member submissions. The daily reparenting reader will complement the upcoming Loving Parent Guidebook, which helps ACAs learn and apply reparenting tools. The proposed reparenting reader will provide daily inspiration and support us to reparent ourselves with gentleness, humor, love, and respect.</p>	<p>Pending</p>

<p><b>Proposal 13-</b> We propose that . . . The "Alcoholic/Dysfunctional Families" part of the title on the cover of the Big Red Book be moved up to be consistent with the Title Page, Page I. "Adult Children of Alcoholics Alcoholic/Dysfunctional Families". Also that the spine be changed to read "Adult Children of Alcoholics/Dysfunctional Families".</p> <p><b>Declined to Board's Motion that already addresses this for BRB and other literature</b></p>	<p>A special Literature worker has been hired and this is on their list</p>
<p><b>Floor Motion from the 2020 ABC</b></p> <p>Motion to create a committee to address fellowship safety for the immediate and continued purpose of providing guidance and resources to meetings transitioning between in-person and virtual meetings and addressing fellowship safety issues within all formats and venues during the current coronavirus pandemic and thereafter.</p>	<p>Ad Hoc Committee has formed and is active</p>

O. Motion To close

P. Closing Serenity Prayer from Anette