



**Adult Children of Alcoholic and Dysfunctional Families
World Service Organization**

1458 E. 33rd Street, Signal Hill, CA 90755

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**MONTHLY TELECONFERENCE AGENDA
December 12, 2020 2PM Eastern**

THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER
Please notify the secretary with changes, additions, or motions for this meeting.

Zoom Meeting ID: 228-809-511, PWD: 90755

Zoom Meeting Details:	Dial US	Dial International
Zoom ID: 228 809 511 Passcode: 90755	US: +1-669-90-06833 (San Jose) US: 1-929-205-6099 (New York)	Zoom International Dial-in Numbers <ul style="list-style-type: none">• DEN: +45 89 88 37 88• SWE: +46 8 4468 2488 +46 8 4468 6646• Full list of international Numbers https://zoom.us/j/adSv3hv19d

- A. Call to Order – Open with the ACA Serenity Prayer
- B. Roll Call of Board Members – Bill D, Charlie H, David McB, Erin D, Fredrik H, Jim B, Miles C, Rich R, Sharon F
- C. Quorum established
- D. Guest Introductions
- E. Tradition Twelve - Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.
- F. Minutes:
 - a. (Jim B) Motion to approve the November 14th, 2020 Teleconference Minutes
 - Second:
 - Discussion:
 - Decision:
- G. Chair Report – Charlie H

H. Treasurer's Report – Bill D <https://acawso.org/category/treasurer-reports/>

I. Committee Reports: All reports can be found on the business website: <http://acawso.org>

1. Executive Committee: David McB <https://acawso.org/category/executive-committee/>
2. Archive Committee: Marcia J <https://acawso.org/category/archives/>
3. Diversity, Inclusiveness and Accessibility Ad hoc Committee: Julianne V <https://acawso.org/category/diversity/>
4. European Committee: Fredrik <https://acawso.org/category/european-connection/>
5. Finance Committee: Bill D <https://acawso.org/category/finance/>
6. Hospitals and Institutions: Rich R <https://acawso.org/category/h-and-i-committee/>
7. Information Technology (IT) Committee: Sharon F <https://acawso.org/category/information-technology/>
8. Literature Committee: Charlie H <https://acawso.org/category/literature-committee/>
9. Member Services Committee: Carole C <https://acawso.org/category/member-services/>
10. Public Services Committee: Jim B <https://acawso.org/category/public-information/>
11. HR Ad Hoc Committee Rich R <https://acawso.org/category/human-resources/>
12. WSO Office: Nick C <https://acawso.org/category/wso-office/>
13. DCOC: Bill D <https://acawso.org/category/dist-ctr-oversight/>
14. Service Network Committee: Jim B <https://acawso.org/category/service-network-committee/>
15. ABC AWC Committee: David McB <https://acawso.org/category/abc-committee/>
16. Delegate Training Subcommittee – Cheryl F <https://acawso.org/category/delegate-training/>
17. Ballot Prep Committee: Mary Jo <https://acawso.org/category/ballot-prep/>

18. OPKM Committee: Mary Jo <https://acawso.org/category/opkm/>

19. Ad Hoc Committee on Meeting and Service Safety – Erin D
<https://acawso.org/category/ad-hoc-meeting-and-service-safety-committee/>

20. Nominating Committee: Greg R <https://acawso.org/category/nominating-committee/>

J. Motions passed at a Board Working Session on December 3rd, 2020

1. **Motion: (Rich, Sharon Seconded) To approve the latest Draft of the HR Manual submitted by the HR Adhoc Committee**

Results: All in favor

Background: The HR Manual will be provided to all employees and an electronic version will be available. The manual can be updated in the future as needed.

2. **Motion: (Bill, Seconded by Miles) That the ABC Chair contact the Boca Raton Hotel about using our Deposit for an October Strategic Planning Meeting**

Results: All in favor

Background: WSO has a deposit being held by the Marriot Renaissance Hotel in Boca Raton from the 2020 ABC. Since it does not appear to be safe to hold an in person event in April of 2021, we want to see if the hotel will accommodate moving the deposit to a later event when it is safer.

3. **Note for the Record – The WSO Board held elections for its 2021-2023 executive committee officers. The results are as follows:**

- To Accept Charlie H as WSO Chair starting after the 2021 ABC for 2 years
- To Accept Jim B as WSO Treasurer starting after the 2021 ABC for 2 years
- To Accept Sharon F as WSO Vice Chair starting after the 2021 ABC for 2 years
- The Secretary position is still open at this time.

K. Motions passed via Specific Concurrence (SC) since the last Teleconference. An SC is considered time sensitive and is done electronically.

- 1) **Motion: (Bill, seconded by Sharon): To file form IRS 990 through O&S – our accountants**
Results: All in favor

Background: Nothing unusual with the 990 this year except that we are going to adjust the 990 to match our accounting method on our books. We have been on the accrual basis but the 990 has been prepared on the cash basis in all its prior years. Form 3115 is attached, which

informs the IRS of the change. Going forward, the 990 and our books will be in alignment. Because we are a nonprofit, there is no tax impact in making this change. The filing due date is on Monday, so we will want to get this e-filed by then.

L. Guest Comments

M. ANNOUNCEMENTS

Next WSO Board Teleconference Meeting is Saturday January 9th at 2PM Eastern

N. Motions passed from the 2020 ABC

Motion	Status
<p>Proposal 3 - The ACA Preamble will be sent back to the Service Network with comments so they can make updates and get more fellowship feedback. The passed motion is to send the Preamble back to the Service Network Committee for wordsmithing, with our workgroup's thoughts.</p>	<p>The Service Network Committee has created 3 new drafts for the preamble that have been provided to the Literature committee.</p>
<p>Motion from Proposal 8 We move that we direct the literature committee to create educational resource(s) that assist adult children with establishing healthy safe boundaries.</p>	<p>A Literature subcommittee has bene formed.</p>
<p>Motion from Proposal 10 - Passed We propose that . . . the WSO create a daily reparenting reader similar in structure to the Strengthening My Recovery (SMR) daily reader. Reparenting tips, meditations, etc. would draw from the forthcoming Loving Parent Guidebook, the Big Red Book, other ACA literature, including new material, and ACA member submissions. The daily reparenting reader will complement the upcoming Loving Parent Guidebook, which helps ACAs learn and apply reparenting tools. The proposed reparenting reader will provide daily inspiration and support us to reparent ourselves with gentleness, humor, love, and respect.</p>	<p>Pending</p>
<p>Proposal 13- We propose that . . . The "Alcoholic/Dysfunctional Families" part of the title on the cover of the Big Red Book be moved up to be consistent with the Title Page, Page I. "Adult Children of Alcoholics Alcoholic/Dysfunctional Families". Also that the spine be changed to read "Adult Children of Alcoholics/Dysfunctional Families". Declined to Board's Motion that already addresses this for BRB and other literature</p>	<p>A special Literature worker has been hired and this is on their list</p>

<p>Floor Motion from the 2020 ABC Motion to create a committee to address fellowship safety for the immediate and continued purpose of providing guidance and resources to meetings transitioning between in-person and virtual meetings and addressing fellowship safety issues within all formats and venues during the current coronavirus pandemic and thereafter.</p>	<p>Ad Hoc Committee has formed and is active</p>
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O. Motion To close

P. Closing Serenity Prayer