

ACA ARCHIVES COMMITTEE TELECONFERENCE REPORT

June 4, 2020



Meetings held the first Thursday of each month at 1 PM Eastern

Chair: Marcia J. archives@adultchildren.org

Vice-Chair: Charlie H. chair@adultchildren.org

Committee Members: Marcia J. (IA, USA) Chair, Charlie H. (VA, USA) Vice-Chair, Nuria G. (Spain), Toni P. (IL, USA), Kathleen S. (CA, USA), Sarah O. (NJ, USA), Kadriliisa (Latvia). All are welcome to join this committee by contacting Marcia J. at archives@adultchildren.org

1. **Change in meeting time:** 1PM USA Eastern Time on the first Thursday of each month. Other meetings will be called as necessary.
2. **APACA Committee Handbook:** Marcia scanned the original paper copy, as well as a series of brochures and sent the scan to Kathleen S. who has formatted the document and brochures. All can currently be found on the **#archives_repository** channel on Slack.
3. **Oral Histories** are in the works for two people. We are preparing a proposal packet for Dr. Claudia Black. We have one other person that we are in the process of contacting to see if they would be willing to be interviewed.

We are thrilled to find the app Otter.ai. It is a transcription tool that will record and transcribe 60 hours of interviews for free. It seems **Zoom** also has a transcription function now, and it appears that they have partnered with Otter.ai to provide this. Our interest is to record interviews on Zoom as well as have backup recordings in case of technological difficulties. This will be accomplished through use of Zoom and a cell phone recording/transcription backup.