



**Adult Children of Alcoholic and Dysfunctional Families  
World Service Organization**

**1458 E. 33rd Street, Signal Hill, CA 90755**

Mailing address: ACA WSO PO Box 811 Lakewood, CA 90714 (310) 543-1815

**MONTHLY TELECONFERENCE MINUTES  
March 14, 2020 2PM Eastern**

THIS IS A REGULARLY SCHEDULED MEETING WITH NOTICE GIVEN ON THE ACAWSO WEBSITE AND THE TRAVELER NEWSLETTER  
Please notify the secretary with changes, additions, or motions for this meeting.

**Zoom Webinar ID: 228-809-511**

Webinar:	Dial US	Dial International
<a href="https://zoom.us/j/228809511">https://zoom.us/j/228809511</a>	<b>US: +1-669-90-06833 (San Jose)</b> <b>PIN: 228809511#</b>	<a href="#">Zoom International Dial-in Numbers</a> <ul style="list-style-type: none"> <li>• <b>DEN: +45 89 88 37 88</b></li> <li>• <b>SWE: +46 8 4468 2488</b> <b>+46 8 4468 6646</b></li> <li>• <b>Full list of international Numbers</b> <a href="https://zoom.us/u/adSv3hv19d">https://zoom.us/u/adSv3hv19d</a></li> </ul>
	<b>US: 1-929-205-6099 (New York)</b> <b>PIN: 228809511#</b>	

- A. Welcome, Moment of Silence and Serenity Prayer - Call to Order
- B. Roll Call of Board Members – Bill, Carole, David, Erin, Jim, Miles, Rich, Charlie, Majbrit absent
- C. Quorum established
- D. Guest Introductions  
89 Zoom participants – Attendees were asked to send an email to have their name included in the introductions

Alexia	Claudia	Des	Evan
Lisa S – Cocoa FL	Sarah O NY002	Sara H -St Louis IG Rep - WSO Delegate	Cheryl F - Delegate Training Sub-Committee Co-Chair
Kristian N, Brooklyn NY	Renee H - Monterey Bay ACA Intergroup IG654	Shannon B - Co-chair 2020 ABC/ AWC	Claudia G 2020 Co Chair
Denise R AK 021 Secretary Delegate	Christine B CT IG Women's Tuesday meeting CT	Fredrik H Vice Chair European Committee	Justine F PA Intergroup, NE US Region, SNC committee, MPS committee, Lit committee
Julianne V. Saturday's Child ACA meeting	Sofia, Sweden intergroup	Juliana K. West Neck, NY Meeting	Bernadette H., Toronto Intergroup

Ron C. Philadelphia, PA	Jeff F - Friday Noon, Fitchburg, WI, West Great Lakes IG	Dalia B from Israel, ISR0007	Karin S - Chair APB Working Group, Concept Study Group, Spirituality in ACA literature, literature subcommittee, Geneva, IL ACA - IL0259
Brad L - chair of national capital area intergroup	Lucia S. Vice Chair Finance Committee	Mary M FL0256	RowBear R., Central Florida Gulf Coast Intergroup Chair St Pete Beach, Florida Saturday Intergroup Rep
Josh W IG626 (National Capital Area)	Greg R - Nominating Committee Chair, Literature Committee, Literature Eval, Home Group TX131	Jim R – ABC Binder Coordinator, LI IG Member	Colleen B. In Vero Beach, on call as member & ABC/AWC volunteer
Helen W, CA1385, Laguna Hills, Delegate and Speaker for upcoming convention	Judith R FL 158, H&I & Intergroup committees	John Z FL179 "Simple But Not Easy"	Aviva S. I am a volunteer for the convention in the hospitality room. Broward county Florida
Lisa N. Representing MD 0066	Marcia J - Iowa-Illinois Quad Cities, Archive Committee Chair	John P (from MA)	Sue V, IG558 (ACA Regional Intergroup-Greater Toronto & Area), Scarborough East ACA (Delegate), WSO Chair of Global Members Subcommittee
Jo S in attendance representing FL 223	Sally P - Hartford , CT	Michael N from Belgium	Beatrice - Tuesday night trait meeting from Toronto, CA
Liz C Connecticut Intergroup /delegate	Sharon F – IT Committee Chair		

E. **Tradition Three:** The only requirement for membership in ACA is a desire to recover from the effects of growing up in an alcoholic or otherwise dysfunctional family.

F. **Minutes:**

- a. Motion to approve the Feb 8th, 2020 Teleconference Minutes (Jim B)

**Second: Bill**

**Discussion: No Comments**

**Decision: all approved**

G. **Chair Report – Charlie H –** The board has had numerous meetings to discuss the coronavirus. We wanted to ensure we had fellowship input so our making sure we have time for that today. We will do very brief reports today and open the floor for a discussion.

H. **Treasurer’s Report – Bill D**

<https://acawso.org/category/treasurer-reports/>

## Balance Sheet

In reviewing the Balance Sheet we can see ACA WSO ended the month with \$747,729 in Total Assets. This is an increase of \$4,200 from the previous month and is due in large part to ABC AWC registrations and food tickets purchased. We also continued to experience higher than projected literature sales. Our Total Liabilities decreased by \$11,048. Overall our Cash and Cash Equivalents increased by \$3,300 while our inventory valuation decreased accordingly as a sales offset. We are in solid financial condition and are continuing to meet all our regular obligations without drawing into reserves.

WSO's Total Liabilities and Equity of \$747,729 at the end of the period that leaves us with a Year-To-Date net income of \$39,709.

## Profit and Loss

Looking at the P&L we can see Total Income for the month was \$114,592. This is less than the previous month. This is due in part to the decreased sales due to out of stock inventory as well as a decrease in contributions. The Cost of Goods Sold (COGS) was \$60,309 and was a little higher compared to the prior month's COGS of \$54,252 leaving WSO a Gross Profit of \$54,282 before expenses.

Overall WSO expenses were \$39,034 compared to \$48,360 the month before. These expenses include payroll and operating expenses after deducting them from the Gross Profit resulted in a net income of \$15,248 for the month.

## 7<sup>th</sup> Tradition

WSO received \$10,166 in 7th Tradition Contributions for the month from members, groups, and intergroups. We budgeted about \$11,000 per month in contributions needed to fund our committees and programs worldwide so we were a little short of that goal this month.

To see the 7th Tradition Contributions for the month click the link below or go to the 7th Traditions tab in the right-side menu of the [acawso.org](http://acawso.org) website.

### I. **Committee Reports:** *All reports can be found on the business website: <http://acawso.org>*

#### 1. **Executive Committee:** David McB.

- Dealing with some reorders of literature
- Looking at a potential office move due to an increase in our lease and getting more space
- ABC-AWC Scheduling issues

#### 2. **Archive Committee:** Marcia J.

<https://acawso.org/category/archives/>

<https://acawso.org/2020/03/11/archives-committee-report-for-march-2020-telecon/>

#### 3. **Finance Committee:** Bill D

<https://acawso.org/category/finance/>

<https://acawso.org/wp-content/uploads/2020/03/Finance-Committee-Report-2020-February-with-Cost-Alloc-Policy.pdf>

- Working on Sales Tax Compliance project
- Cost allocation Plan forwarded to the board

- Move to confirm newly elected vice chair – Lucia S

**4. Literature Committee:** Charlie H.

<https://acawso.org/category/literature-committee/>  
<https://acawso.org/2020/03/16/literature-committee-report-march-2020/>

The *ComLine* is published quarterly with an emphasis on the Steps and Traditions. The next *ComLine* will be published July 1. Please send your articles, stories, drawings, poems, photos to [litstaff@adultchildren.org](mailto:litstaff@adultchildren.org). Be sure to include a completed and signed [ACA ComLine Copyright Release Form](#). Submissions should be between 250–500 words.

**5. Member Services Committee:** Carole C.

<https://acawso.org/category/member-services/>

- [Global Members](#) – reaching out globally, connecting with and supporting meetings and members, in continents outside North America, carrying the ACA message in countries new to ACA.
- [Intergroups](#) – assisting with creation of new Intergroups, coordinating communications with established Intergroups, providing mutual support and participation between Intergroups, their member groups, and WSO.
- [Members](#) – connecting and supporting meetings and members, helping WSO meet the needs of the fellowship in North America.
- [Regions](#) – assisting in the formation of new Regions, in North America and globally, as well as supporting established Regions and communication between Regions.
- [Traveler Newsletter](#) – monthly email reporting news, events, and announcements throughout the ACA fellowship.
- [Young Adults/Teens](#) – supporting emerging Young Adult meetings worldwide and exploring supports required for emerging ACA Teen groups.

**6. Public Services Committee:** David McB

<https://acawso.org/category/public-information/>

- Looking to see if the events they are scheduled to go to will still take place

**7. Hospitals and Institutions:** Rich R

<https://acawso.org/category/h-and-i-committee/>

**8. European Committee:** Majbrit M. (Presented by Fredrik)

<https://acawso.org/category/european-connection/>

- Election of officers took place – Literature Chair
- 6<sup>th</sup> Annual European Event Sep 27<sup>th</sup> in Greece
- Finish ABC was cancelled

9. **WSO Office:** Nick C.

<https://acawso.org/category/wso-office/>

- Working with Sharon to improve data updates to have accurate inventory reporting.
- Meeting updates to note some closures and some going online

10. **DCOC:** Bill D.

<https://acawso.org/category/dist-ctr-oversight/>

- Looking at viability of keeping the office in the same location
- Inventory Management Reporting project. Looking at processes and procedures
- Newly elected chair and vice chair

11. **Service Network Committee:** Jim B.

<https://acawso.org/category/service-network-committee/>

- We will be dedicating a portion of our Committee meetings on April 6 & 7 at 8PM Eastern and 13 & 14 on Tuesday at 2PM Eastern to discuss the Ballot Proposals that are approved by the March 31<sup>st</sup> deadline and will be on the ABC 2020 Agenda. This will give the fellowship to discuss the proposals before the ABC. We will invite those that submitted the proposal to join us when possible.
- The draft of the Service Manual is coming along nicely, and we will make the draft available during the Virtual Annual Business Conference and ACA World Convention.

12. **Information Technology (IT) Committee:** Sharon F

<https://acawso.org/category/information-technology/>

- Ready to support the needs of the fellowship for the ABC. We may need to go fully electronic

13. **ABC AWC Committee:** Miles C.

NO REPORT

14. **Delegate Training Subcommittee** – Erin D and Cheryl F

<https://acawso.org/category/delegate-training/>

- The Traditions 4, 5, & 6 Skits that have been recorded by the Oaks Recovery Fellowship group will be posted on the website by March 17, 2020.
- We have decided to host a “**Meet & Greet**” for the Delegates on Wednesday April 22 from 7 – 8:30pm. This will be a new experience at the ABC.
- We have begun working on our mock proposal for the ABC Thursday AM training session.
- We are awaiting the update on the modifications of Robert’s Rules for 2020 and will post them on the delegate training home page by March 17, 2020.

**15. Ballot Prep Committee:** Mary Jo

<https://acawso.org/category/ballot-prep/>

- Ballot Voting is still due by March 31<sup>st</sup>.

**16. OPKM Committee:** Mary Jo

<https://acawso.org/category/opkm/>

**17. Nominating Committee:** Greg R.

<https://acawso.org/category/nominating-committee/>

- They have put forth one nomination for a new Trustee

**18. Diversity Ad hoc Committee:** Jim B

<https://acawso.org/category/diversity/>

- The Board announced the formation of the committee at the February teleconference
- Members are invited to join this committee to help review diversity in ACA and make recommendations
- Announcements about the committee and requests for members have gone out in the Traveler, Slack, and on ACAWSO.ORG
- A handful of people have expressed interest in learning more about the committee
- The people that have expressed interest will be contacted to schedule the first meeting very soon. General announcements will go out to invite others once the first meeting is scheduled.
- Please contact secretary@adultchildren.org for more information.

**J. Motions passed via Specific Concurrence**

**On Feb 14<sup>th</sup>: Motion: (Miles)** I move that we allow the IT team to set and start a discount code on the registration page for those applying and receiving a scholarship

for the registration at the 2020 AWC. Scholarships to be given to the first 30 people requesting it. On a first come first served basis.

**Seconded:** Rich

**Results:** All in favor

**Background:** We have announced a scholarship on the world convention page and are collecting money for it on the shopping cart. There was a lot of discussion around how scholarships can be handled and how best to help the fellowship. We decided to keep it simple and offer this for AWC registration only. An email or request will be sent to the ABC chair and the person will be given instructions on getting the free registration.

**K. Motions passed via a Board Working Session on February 20<sup>th</sup>**

1) **Motion** (David) – To accept Majbrit’s design for the 2020 AWC

Seconded by Miles

**Results:** All in favor

**Background:** Majbrit has provided a nice coin design for the 2020 AWC. We will get a few quotes for the coin development as the next step and ensure we have some local manufacturers to avoid possible delays with China.

Special request for Majbrit to stay in the coin design role after she rotates off the board.

2) **Motion: (Miles)** Require that candidates to host ABC AWC events affirm at the time they submit bid applications that they have read and agree to the Memorandum of Understanding.

**Second: Charlie H**

**Results: All in Favor**

**Background:** This can be included in the actual Bid Application. This is to ensure there is agreement between the host committee and WSO about the scope of work needed and responsibilities. This can be done in an online application form or paper form if that is requested by an applicant.

3) **Motion:** (Charlie) Adopt recommended format changes for ABC discussion of motions, below, and specifically authorize the chair to delay consideration of motions to postpone, table, or call the question if doing so will enable the completion of group discussion of key points.

**Second: Miles**

**Results: All in Favor (Carole absent)**

**Background:** The proposed format guidelines will maximize open discussion and make it easier to achieve substantial unanimity while avoiding time-delaying wordsmithing debates and confusing procedural votes. This is intended to

improve delegate experience, make it easier to achieve substantial unanimity, and keep delegate debates moving in a timely fashion.

Summary: This was reviewed and approved in concept by the ABC AWC Committee on Feb. 8. The goal is to improve the delegate debate experience, and also to better manage limited time, by clarifying how we use Roberts and group conscience tools at the 2020 ABC. Most aligns with our current OPPM, but one change to the OPPM is needed.

In essence, instead of jumping straight into introduction and seconding of motions, we would do the following:

- 1) **Limit discussions of each ballot measure to 30 minutes**, beginning with the items that received the highest percentage of fellowship votes.
- 2) **Begin with 10 minutes of open delegate discussion**, so that we can have a sense of the group BEFORE a motion is introduced.
- 3) **Take wordsmithing and other detail debates offline** by tabling motions that need additional work before a final vote. Bring them back for a vote if differences can be resolved.
- 4) **Authorize the chair to “pause” motions to postpone, table, or call the question** except at designated times within the 30-minute discussion window, as these motions are confusing, time-confusing and tend to squelch discussion. *This requires an OPPM change.*

### **Flow Chart**

- 1) Secretary or other person designated by chair reads the proposed motion into the record.
- 2) Chair initiates 10 minutes of open discussion, with no motion introduced.
- 3) After 10 minutes, the chair asks for a show of hands to get a “sense of the group,” posing these three questions:
  - a. “If you strongly support this proposal in the form that it is written, please raise your hands (or paddles).”
    - i. If a strong majority raises its hands, the chair says, “I believe this motion has substantial unanimity at this time. I would invite a motion to approve this measure.”
    - ii. 10 minutes for additional debate and vote.
    - iii. If needed, minority opinion and a final vote
  - b. “If you strongly oppose the purpose of this proposal, and are unlikely to support it any form, please raise your hands.”
    - i. If a majority raises its hands, the chair says, “I believe this motion is unlikely to receive substantial unanimity at this time. I would invite a motion to postpone this item until a future ABC.”

- ii. Up to 10 minutes for additional debate and vote.
  - iii. If needed, minority opinion and a final vote.
- c. “If you generally support the purpose of this proposal, but would require amending it before you could vote yes, please raise your hands.”
- i. If the majority either favors passage or an amendment, the chair would invite 5 minutes of discussion to identify what amendments are being requested.
  - ii. At that time, if issues are not resolved, the chair says, “I believe this proposal requires additional work before presenting it for a final vote. I would invite a motion to table it until later in this ABC, so that interested delegates can try to amend it as needed.”
  - iii. Up to 10 minutes for additional debate and vote.
  - iv. If needed, minority opinion and a final vote.
  - v. Chair designates a time and place for follow-up small-group discussion on possible amendments.
  - vi. At a designated time, the measure is reintroduced if issues can be resolved during small-group discussions.

4) **Motion:** (Majbrit) To take the 100 plus German Yellow Books at the Estonian printer and start selling them on Amazon Germany

**Second:** Bill

**Results:** All in favor (Charlie was in agreement – but left before the vote. Carole was absent.)

**Background:** We agreed to do this after 6 months and that time has passed – it’s been almost a year. We are paying for storage on these books. We have a general agreement to set a price of around 19 Euros. The local IG is selling them at 14 Euro. Germany has just about 131 of their books left. We will inform the German IG before moving forward. We will likely need to print more books due to the large German market.

#### L. Motions passed at the March 12<sup>th</sup> Working Session

1) **Motion:** (DCOC) That the board approve an order of 10,000 Hard Cover Strengthening My Recovery Meditation Books from Bang Publishing.

**Second:** (Miles)

**Results:** All in favor (Erin was absent)

**Background:** The office requested expedited approval of this order as inventory stock is running low. Since 10,000 is the largest quantity of Hard Cover Meditation Books ever ordered it requires full board approval. The attached quote from Bang is for \$21,184.00 plus shipping and was approved unanimously by the DCOC.

- 2) **Motion:** (Charlie) That the board approve an agreement between WSO and the Finnish Intergroup to print 500 Finnish Language Newcomer Booklets

**Second:** (Bill)

**Results:** All in favor (Erin was absent)

**Background:** This is a license agreement with the Finnish Intergroup to locally print and sell 500 Finnish Language Newcomer booklets. This is a one-time printing. A new request from the Finnish IG can be made and next time this can be handled through the executive committee.

#### M. Coronavirus Discussion

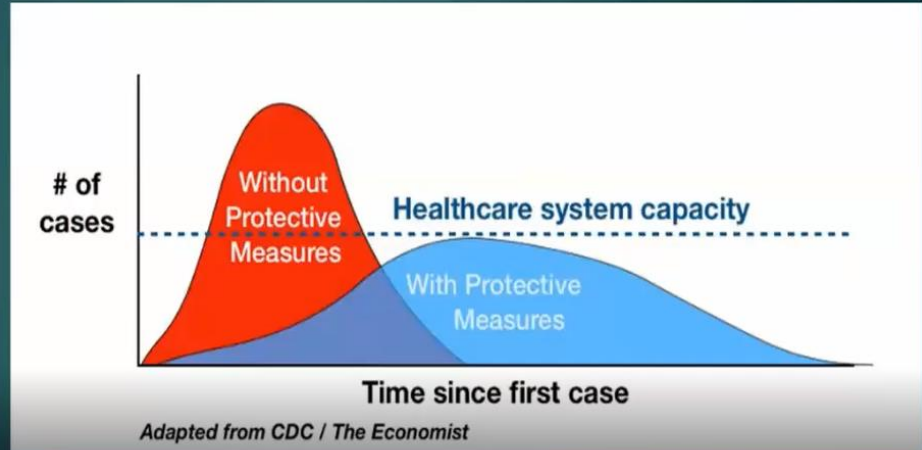
- 1) **Background Briefing 1- Bill D Update on Boca Raton hotel Discussions**

## The Current CDC Guidance about travel to conferences

From CNN podcast interview with Dr. Anne Schuchat, Principal Deputy Director of the CDC

- ▶ - It is not necessarily that being at a conference or festival is that dangerous.
- ▶ -What CDC is concerned about is that individuals who come from across the country to a large event and then return to 50 or 100 different cities could bring that virus back into many communities and really speed up how this virus spreads across the country.
- ▶ CDC feels we may be dealing with this virus for several months that could last past summer.
- ▶ Source - Eyes on the Virus: The View from the CDC  
<https://www.cnn.com/audio/podcasts/coronavirus>

# Importance of Flattening the Curve



Here's a look at the top seven states impacted by COVID-19 as of 3/12

## 48 Hour Snapshot

- ▶ -Washington: 366 cases, 29 deaths 3/14 Update 568 / 37 dead
- ▶ -New York: 226 cases 3/14 Update 524 / 1 dead
- ▶ -California: 181 cases, 3 deaths 3/14 Update 306 / 5 dead
- ▶ -Massachusetts: 95 cases 3/14 Update 123
- ▶ -Colorado: 33 cases 3/14 Update 77 / 1 dead
- ▶ -Georgia: 31 cases 3/14 Update 64 / 1 dead
- ▶ -Florida: 26 cases, 2 deaths - 3/14 Update 74 / 3 dead

## U.S. CORONAVIRUS CASES



abc NEWS

### Projected Financial Impact to ACA WSO

- ▶ - Cancellation of event without Federal Executive Order or Travel Ban will result in a loss of deposits to date of \$23,798 plus an estimated \$69,703 for a total of \$93,500

### Alternative A Postpone the event to a later period in 2020

- ▶ - As of this morning the Marriot will renegotiate the agreement by offering to go back to the original agreement of 443 room nights (pre-addendum) at the rate of \$142 with the F & B minimum staying at \$23,798 to be re-booked in 2020 at a mutually agreed upon date.
- ▶ - This would allow us a slightly less Room cost in the contract but hold us to the full F&B minimum.
- ▶ Would allow delegates to get travel subsidies from groups and intergroups

## Alternative B

Split the Event  
the event –  
Hold the ABC  
by video  
conference  
and move the  
AWC to a  
later period in  
2020

- ▶ - As of this morning the Marriot will renegotiate the agreement by offering to go back to the original agreement of 443 room nights (pre-addendum) at the rate of \$142 with the F & B minimum staying at \$23,798 to be re-booked in 2020 at a mutually agreed upon date.
- ▶ - We may have less attendees at the AWC if groups do not subsidize travel costs for delegates to AWC.
- ▶ We still have to meet the original F&B minimum.

## Alternative C

Split the Event  
the event –  
Hold the ABC  
by video  
conference  
and postpone  
the Boca  
Raton AWC  
one year to  
April 2021

- ▶ - As of this morning the Marriot will renegotiate the agreement by offering to go back to the original agreement of 443 room nights (pre-addendum) and possibly adjust the rate of \$142 with the F & B minimum staying at \$23,798 to be re-booked in 2021 the 4<sup>th</sup> weekend.
- ▶ - There are no major holidays April 22-25, 2021
- ▶ We still have to meet the original F&B minimum.
- ▶ Postpone the San Francisco ABC AWC to 2022.

## Alternatives A, B, C Pros and Cons

<ul style="list-style-type: none"><li>▶ <b>Alternative A</b> Postpone Boca ABC AWC to later time in 2020</li><li>▶ <b>Pros</b><ul style="list-style-type: none"><li>▶ Keeps both events together</li><li>▶ Allows for Boca and SF events to occur</li></ul></li><li>▶ <b>Cons</b><ul style="list-style-type: none"><li>▶ Uncertainty of ability to hold event in several months</li></ul></li></ul>	<ul style="list-style-type: none"><li>▶ <b>Alternative B</b> ABC videoconference and Boca Conference later in 2020</li><li>▶ <b>Pros</b><ul style="list-style-type: none"><li>▶ Allows ABC to be held on 4<sup>th</sup> weekend of April</li><li>▶ Allows for Boca and SF events to occur</li></ul></li><li>▶ <b>Cons</b><ul style="list-style-type: none"><li>▶ Uncertainty of ability to hold event in several months</li></ul></li></ul>	<ul style="list-style-type: none"><li>▶ <b>Alternative C</b> ABC Video Conference and Boca AWC 2021</li><li>▶ <b>Pros</b><ul style="list-style-type: none"><li>▶ Allows ABC to be held on 4<sup>th</sup> weekend of April</li><li>▶ Allows for Boca and SF events to occur</li></ul></li><li>▶ <b>Cons</b><ul style="list-style-type: none"><li>▶ No AWC in 2020</li></ul></li></ul>
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### 2) Charlie H – Summary of current covid19 Situations

<https://acawso.org/wp-content/uploads/2020/03/Coronavirus-Options-3.13.20-2.pdf>

### 3) Board outlines options that have been identified.

- a. **Continue with ABC AWC as planned, trust people to use their own judgment on whether to attend.** Allows the program to occur as planned, with fewer attendees. Multiple potential negatives in terms of health and safety, and of leaving attendees stranded by a quarantine situation.
- b. **Unilaterally and permanently cancel the Boca Raton hotel contract.** 2020 Annual Business Conference would be held online via Zoom, but the 2020 Annual World Convention would not be held, now or in the future. Financial cost to WSO: \$91,000.

- c. **Wait for a public health order or similar government decision forcing cancellation of 2020 Florida event.** No financial cost to WSO if a government agency shuts the event down, but such an order is not guaranteed, and it would keep everyone in a state of uncertainty, right up through the event.
- d. **Postpone the ABC AWC until July 2020.** Allows the event to proceed at a later date. We would need to suspend our bylaws, which sets the timing for the ABC, and also there is no guarantee that travel and meeting restrictions will be lifted by July. After July, Florida enters the hurricane season.
- e. **Hold the ABC on Zoom in April, and then stage an AWC only later in 2020.** We likely would lose some attendees, as meetings and intergroups support travel to the ABC, but not to the AWC only. Also, we
- f. **Hold the 2020 ABC on Zoom in April, but cancel the 2020 AWC. Reschedule the Florida ABC AWC to April 2021.** In essence, the planned Florida ABC AWC would be held in April 2021. We would work with a San Francisco area host committee to explore holding their ABC AWC, currently set for 2021, a year later.
- g. **Hold the 2020 ABC on Zoom in April, and also hold a scaled-back "virtual AWC" via Zoom in April, with a reduced number of online recovery and service workshops.** The in-person Florida ABC AWC would be held in April 2021, and we would seek to hold the San Francisco area ABC AWC in April 2022.

### 3) Input from numerous members of the fellowship

The audio of the entire call can be found [here](#). It is a password protected audio file, password is 2020ABC

**4) Motion: (Charlie, Seconded by Miles) To cancel the in-person 2020 ABC AWC planned for Boca Raton, Florida, and implement the following measures:**

- Close 2020 AWC registration and work with all registrants so that they can obtain full refunds for meals and convention fees, and free cancellation of hotel bookings.
- Award the 2021 ABC AWC to the Florida Host Committee
- Review whether force majeure permits cancellation of existing hotel contract without penalty.
- Work to draft a satisfactory hotel contract for an April 2021 ABC AWC, drawing on the assistance of WSO's hotel event planner.
- Develop and publicize plans for an online April 2021 Annual Business Conference, including any training needed for delegates to effectively participate.
- Offer the 2020 ABC AWC to the San Francisco-East Bay Local Host Committee, requesting a decision from them before the May Teleconference.
- Keep the fellowship apprised of follow-up actions relating to the 2020, 2021, and 2022 annual ACA events, as well other coronavirus information.

**Results: All in Favor – Majbrit was absent**

**Background:** The global coronavirus (COVID-19) pandemic has created unacceptable health and financial risks. Cancelling the planned in-person 2020 ABC Event and postponing it to the April 2021 will protect the fellowship's common welfare, as well as the general public. The Boca Raton Marriott has committed to rebooking the event in April 2021, using terms similar to the 2020 hotel Contract, with no penalty fees. This will protect WSO from major financial losses that would occur if we simply cancelled the existing contract without rescheduling. Finally, an online Zoom ABC in April 2020 will enable WSO and the fellowship to conduct the Annual Business Conference, as mandated by the OPPM and WSO bylaws.

**N. Guest Comments**

- **Judith – Lives 1 mile away from Boca Raton Hotel and sends hugs and loves**
- **Dalia – Happy to help with the Virtual AWC.**
- **Sarah O – Asked about the status of the Intergroup Survey results. Tamara is looking for volunteers to help with the analysis and build a plan.**
- **Kathy T – Will WSO be helping meetings get set-up on telephone meetings as some venues are closing down. Yes, we will be working together to get some information posted. Input from experienced people are welcome.**
- **Judith – Expect the Best and Get It**

**O. Motion to close the meeting: Bill**

**Second: Carole**

**Decision: All in Favor**

**P. ANNOUNCEMENTS:** Next meeting will be held on Saturday April 11th, 2020 at 2PM Eastern

**Q. Close with The Serenity Prayer of your Choice**