



## ACA WSO Intergroup Subcommittee Agenda

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- Slack info
- Zoom info
- Email address
- Web URL – [acawso.org/For](http://acawso.org/For) Intergroups (post to Slack channel for review)
- Vision statement – the one sentence that we've used on the website, Tamara to post to our locked slack channel.
- Sue V. would have info on how much is allocated to Member Services Committee in the budget (*open*)
- Look for volunteers who are not a delegate to staff the table when the others can't be there, e.g., anyone who lives in FL. Must arrange to get someone before 2020 conference.
  - The table will be located in the room where WSO merchandise is located.
  - Role is to explain to people that we are here to support intergroups, existing and new, and we're going to have as much written info as possible. Trifolds, "Starting an IG". Use the list of trifolds that we put to on the for intergroups website.
  - Need multiples
  - Need someone to schedule them
  - Delegates can do it during AWC, need others for ABC.
- Need to build the summary of IGSC work for the year, which gets sent to ABC. Tamara will work on this. Complete.

### Volunteer discussion:

- Looking for other volunteers to join the group to support building and implementing the 2020 roadmap. Complete – feedback received.
  - Post the opportunity to the IG forum
  - Post in Traveler Carole will send to the Special Worker that Edits the Traveler
  - Post in Comline Justine will send to Mary of Comline
  - This committee commits to minimally managing the list of people who are interested in volunteering from ABC/AWC. This includes working with the actual committees to reply.
  - Consider a web page with the committee org chart.

### "Starting an Intergroup" document working team:

- Starting an Intergroup Draft – Matt, Bob and Tamara are a working group to review.
  - Create a conversation in Slack to determine how we will work. Complete.
  - Initial discussion has started in Slack, and individuals have started independent review. Working team discussion yet to be scheduled.

### 11:55 – New Business:

- Incoming email (Process comment/best practice tip from Carole: Cc: the original sender when email is forwarded elsewhere for action. That keeps the original sender in the loop that it's being worked on, and by whom).
  - Two emails requesting meeting information updates (forwarded to [meetings@acawso.com](mailto:meetings@acawso.com))
  - Updated contact information from [EU@acawso.org](mailto:EU@acawso.org) .
  - One request to be added to IGSC meetings and Slack.
  - One request for "affiliated meetings list" – forwarded to web servant, who sent link to click on affiliated meetings.

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- One request for Survey questions in word doc – asked if they still need it and I will send and incorporate in results.
- One request for confirmation of receipt.

12:30 – Close with Serenity Prayer Adjourn Justine/Carole. Unanimous. Meeting ended at 1240.

### **Old Business “Parking Lot”**

- **Best Practices:**

- Include this idea with list of responses from Say Hi letter
- Come up with plan to develop / invite submission of Intergroup-level best practices to add to best practices

- **Mission/Vision**

- Update Mission Statement: **HOLD/TABLE** until get more feedback from fellowship (say Hi Letter/Needs Assessment)
- Create Vision Statement – check for Carole’s comment in Slack.
- Future Item: Talk to Sharon S about creating a volunteer page on the website to show opportunities and their descriptions. (*open*)
  - WSO-wide,
  - Committees
  - Subcommittees
- Carole to consider starting an MSC Volunteer subcommittee (*open*)