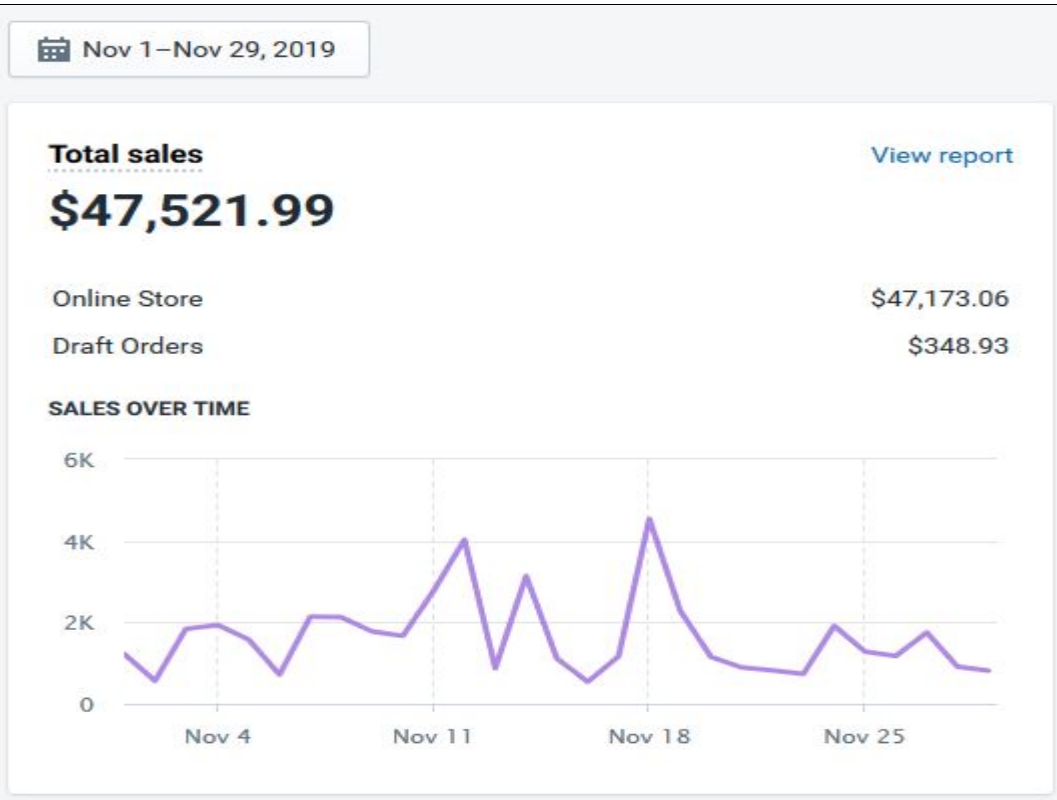


Distribution Center Progress Report for the month of November 2019

	<ul style="list-style-type: none"> • 																
1 Inventory Project	<ul style="list-style-type: none"> • The WMS system project has been put on hold while the current Quick Books/ Webgility system is being reviewed to determine the actual capabilities of the current system. Knowledge of how these programs work will shed more light on current systemic problems allowing us to make better decisions on additional software. 																
2 Transfers to Amazon FBA – Naming Process	<ul style="list-style-type: none"> • Regarding transfers to Amazon FBA-USA and FBA-UK, it has been required of ACA to re define our naming convention “SKU System” to avoid cross sales and fraud with other entities distributing our product. This process includes: • Re marking our product with new labels. WSO employees perform this process. It takes approximately 2 minutes per book, that includes emptying and reloading cartons with taping, movement and carton labels. For instance, the most recent transfer of books to FBA US with a total of 1080 books took approximately 26.66 hours to process. 																
3 Meeting & intergroup Statistics	<ul style="list-style-type: none"> • Meeting & IG stats as of 12/10/2019 <div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p>Meeting</p> <hr style="border-top: 1px dashed #ccc;"/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Total Meetings</td> <td style="text-align: right;">5235</td> </tr> <tr> <td>Active Meetings</td> <td style="text-align: right;">2442</td> </tr> <tr> <td>Expired Meetings</td> <td style="text-align: right;">2793</td> </tr> <tr> <td>New Meeting Request</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Udpate Meeting Request</td> <td style="text-align: right;">0</td> </tr> </table> </div> <div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p>Intergroup</p> <hr style="border-top: 1px dashed #ccc;"/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Total Intergroup</td> <td style="text-align: right;">102</td> </tr> <tr> <td>New Intergroup</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Udpate Intergroup</td> <td style="text-align: right;">0</td> </tr> </table> </div>	Total Meetings	5235	Active Meetings	2442	Expired Meetings	2793	New Meeting Request	0	Udpate Meeting Request	0	Total Intergroup	102	New Intergroup	0	Udpate Intergroup	0
Total Meetings	5235																
Active Meetings	2442																
Expired Meetings	2793																
New Meeting Request	0																
Udpate Meeting Request	0																
Total Intergroup	102																
New Intergroup	0																
Udpate Intergroup	0																

	<div style="border: 1px solid #ccc; padding: 10px; background-color: #f9f9f9;"> <p>Regions</p> <hr style="border-top: 1px dashed #ccc;"/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Total Regions</td> <td style="text-align: right;">1</td> </tr> <tr> <td>New Regions</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Update Regions</td> <td style="text-align: right;">0</td> </tr> </table> </div>	Total Regions	1	New Regions	0	Update Regions	0
Total Regions	1						
New Regions	0						
Update Regions	0						
<p>4 FBA-UK</p>	<ul style="list-style-type: none"> Recent inventories hit an outage in the Amazon UK account due to the label processing time and a delay in the production of the yellow workbook. A replenishment order has since landed in the UK and will be dispatched by 12-10/12-11 2019. 						
<p>5 Security Cams</p>	<ul style="list-style-type: none"> Arrangements will be made for the renewal of access of our security Cam system. The OM has access to cameras however not all board members have access to the system. 						
<p>6 Signal Hill Quick Start Guide</p>	<ul style="list-style-type: none"> The SH operating manual has been assembled and posted in Dropbox for all to access. Recent Updates include the employee manual which is handed to employees at the time of hire. 						
<p>7 Product pipeline</p>	<p>In Production:</p> <ul style="list-style-type: none"> Laundry List Workbook 7.5k, Due Dec 17th 2019 Newcomer Booklet 5k Due Dec 9th 2019 Newcomer Booklet 5k Due? <p>Received:</p> <ul style="list-style-type: none"> Assorted Flats & Tri folds, 25 Questions, ACA essentials, ACA is, ACA Sponsorship, conducting a Business Meeting, Early History, Emotional Sobriety, H&I, Hosting an ACA Workshop, Issues for Meetings, Literature Policy, Public Information, Suggested Banking, Tool Bag, To The Beginner, Twelve Concepts, WSO Is 						

**8
Shopify
US
Sales**



**9
Amazon
FBA US
Sales**

