

ACA Archives Committee

December 5, 2019

7:30 PM Eastern Time

Meeting Link: <https://zoom.us/j/300302398>

Meeting ID: 300 302 398

One tap mobile

+19292056099,,300302398# US (New York)

+16699006833,,300302398# US (San Jose)

Dial by your location

+1 929 205 6099 US (New York)

+1 669 900 6833 US (San Jose)

I. Serenity Prayer

II. Members Present: Charlie

Members Absent: Marcia

III. Approval of Minutes from the October meeting

IV. Old Business

A. *Deed of Gifts:* (Marcia) The Board asked for a one page Deed of Gifts. Marcia condensed and reformatted. The finished product is at the end of this agenda. Does the document satisfy the committee?

B. *Oral History:* (Ingrid)

V. New Business

A. Oral History Discussion

1. Who is interested in taking oral histories?

2. Is there a person who would like to be the "go to" in this endeavor?

3. Who would we like to interview?

B. AA Oral History Kit

1. Can we identify questions we would like to use from this?

2. What other documents do we need to prepare and have approved by the board?

C. Do we need to add a second meeting each month in order to work on needed materials for Oral Histories? Maybe starting in 2020?

VI. Serenity Prayer

Next Meeting: January 2, 2020 @7:30 PM Eastern



DEED OF GIFT

I (we), _____, being the sole and absolute owner(s) of the following material, do hereby give, transfer, and deliver all rights, title, and interest in and to these materials to Adult Children of Alcoholics World Service Organization, Inc.

Description of Material (Use back of document if necessary): _____

Conditions of Gift (Use back of document if necessary): _____

1. The undersigned transfers and assigns literary and copy rights in the materials described above to **Adult Children of Alcoholics World Service Organization, Inc.** to the extent applicable, with the protection afforded by law under Federal copyright laws and Title 17 of the United States Code. **Adult Children of Alcoholics World Service Organization, Inc.**, as owner of these rights transferred by this Deed of Gift, may exercise or transfer to a third party the right of quotation or publication.
2. Materials which have been appropriately processed will be made available to all qualified researchers on equal terms of access. Any restrictions on access requested by the donor for reasons of privacy or confidentiality must be noted specifically below and must have a date of termination. Materials may not be immediately available.
3. The donor(s) agrees that any items in the materials donated above which the **Adult Children of Alcoholics World Service Organization, Inc.** determines to be inappropriate for its collection may be disposed of at the discretion of the World Service Organization unless otherwise specified below.

There are no restrictions to this donation. _____

Restrictions are as follows (Use back of document if necessary): _____

End date for restrictions: _____

Donor Name (Please Print): _____

Signature: _____

Date: _____

Address: _____

City: _____ **State/ Province:** _____

Postal Code: _____ **Country:** _____

Adult Children of Alcoholics World Service Organization, Inc. hereby accepts the property described in this document under the conditions specified above.

Signature: _____ **Date:** _____

Title: _____