

OPPM Committee Report

October 2019

The OPPM committee has over the past few months been making steady progress on a number of items, including

(1) A Committee Mission Statement:

- Status: The current (draft) version of the Mission Statement reads
The OPPM (Operating Policy and Procedures Manual) is the primary WSO protocol document for the Board and its Committees. The OPPM Committee maintains and updates the OPPM to provide order and continuity for the operation of WSO. It is the Committee's goal to help ensure the OPPM reflects best practices that are in line with the ACA Traditions and Concepts.
- Next Steps: completed draft will be sent to Board Chair

(2) Appendix I of the OPPM: Right to Petition

- Status:
 - i. Feedback from the Board relayed by Erin and Charlie
 - ii. Further clarifications made
- Next Steps: completed draft will be sent to Board Chair

(3) Project Status Tracker

- We have developed a prioritized running project list to help organize our work over the next year or so.

Membership Notes:

- Charlie H (current Board Chair) has recently joined the OPPM Committee and intends to join about every other time.
- Laura L is taking a hiatus from the group.